

Weybourne Parish Council

**DRAFT MINUTES of the Monthly Parish Meeting held on
Wednesday 10th April 2024, 7pm in the Village Hall.
(A large print copy of these minutes can be obtained from the Clerk)**

Present: Penny Taylor, Val Stubbs, Charlie Harrison, Nick Stubbs, Wayne Shields, Martin Brown, Michelle Allard and Dan Futter (Clerk & RFO)

Also present: 4 members of the public, Duncan Baker MP, the District and County Councillors.

1. **(a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr Taylor read this statement out. No issues.

- (b) To receive and consider apologies**

No apologies received from Cllr Woodhouse.

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None.

2. Minutes

- To approve the draft minutes of the meetings held on 6th March 2024**

Minutes were approved by all and signed off by Cllr Taylor.

3. Public Participation

- (a) The meeting will be adjourned to allow correspondence from members of the public and any councillors with prejudicial interests to speak.**

The Chair welcomed Duncan Baker MP to our meeting, who is on Parliamentary Recess at present and visiting parishes in the area.

Recently came from a meeting at UEA regarding moving forward for a dentistry school. This would be a massive transformation for the area. Still issues regarding speeding and road safety in the area, with Norfolk Police hearing our cries and somewhat getting through to the powers that be. Since October we have had double the rainfall which has affected flooding in areas, particular in the east and Sheringham area. A meeting in Hickling in February with all agencies connected to flooding went ahead with another in July/August time to make sure preparations etc. are in place for the Winter period. He stated he wrote to all parish councils regarding the digital switchover, and that recently there was a well attended meeting. This is regards to at the end of 2025 that all correspondence will be via broadband connection and not by analogue. Ongoing conversations on the various repercussions as a result of this carry on. The District Council moves forward with lighting enforcement issues regarding Dark Skies policy.

- (b) To receive reports from the County Councillor, District Councillor and Police.**

The District Councillor's report and the digital leaflet have been circulated prior to the meeting.

Cllr Holliday will be having an online meeting with a phone company regarding the mobile coverage in this area.

Referred the closure of Blakeney Surgery to the Secretary of State for Health, requesting for an intervention. The decision for its closure or not is on the 7th May. Duncan Baker stated that the office is drafting a full reply.

Trying to sort out a meeting regarding the ongoing parking issues. Have had contact with the Planning Director who was non-committal. Duncan Baker sent a letter to The Maltings with no reply, and will contact NNDC to pursue this issue further.

The County Councillor's report was received today and will be circulated post meeting.

Norfolk Fire and Rescue Service are issuing vulnerable households with fire alarms and will be monitored with an emergency alarm as well. There are some issues within this county on dealing and managing climate change, and there will be a Flood Summit at County Hall on the 31st May. All the strategy agencies will be attending this summit to start up actions to get flooding, quality of life, etc. addressed. Via the Norfolk Climate Change Partnership, we are working with agencies to improve the communications with parish councils.

Cllr Vardy stated he would help the Parish Council fund a feasibility study for the possibility of having double yellow lines at the spot of the ongoing parking issues. The Clerk to send over information regarding this. Also, The Clerk to

send information regarding our white lines' enquiry and the flooding issues to Cllr Vardy to get this chased up further.

(c) To receive information from The Chestnut Group

No representative present.

The County Councillor left the meeting at this point.

4. Windfarm Developments

To receive updates regarding the offshore wind developments

Cllr V. Stubbs stated that work will commence offshore regarding Hornsea 3 but don't know if this will impact us, but they have stated they will address us if there is any adverse impact. Should be a response back from the Secretary of State regarding Equinor on the 17th April. The Clerk to contact Orsted regarding giving us more notice on various issues, regarding abnormal loads via the village etc. Duncan Baker to be copied in.

5. Planning

(a) To consider planning applications received since the publication of the agenda

None.

(b) To receive updates on the Local Plan

Cllr Holliday stated that this is in the interim stage and all updated in the report circulated.

(c) To receive updates on the Maltings Hotel meeting

This was covered earlier in the meeting.

(d) To receive updates on previous Parish Partnership bids

Not completed. The Clerk to send information to the County Councillor to escalate further.

(e) To receive updates on the neighbourhood plan

Last meeting postponed. The Clerk to liaise with Cllr Brown to arrange a new meeting date.

The District Councillor left the meeting at this point.

6. Finance

(a) To note the bank reconciliation to –

I. 23 March 2024

The bank reconciliation was noted.

(b) To note the accounts summary to –

I. 23 March 2024

The accounts summary was noted.

(c) To approve the following invoices for payment:

I.	D Futter	Salary for March	£ 456.30
II.	D Futter	Expenses for March	£ 23.45
III.	Cozens	Streetlighting Maint (Jan to March)	£ 30.00 (VAT£5.00)
IV.	Community Heartbeat	Defib pads	£ 56.34
V.	M. Brown	Expenses for asbestos collection	£ 144.00 (VAT£24.00)

The five invoices/payments were **approved** for payment.

(d) To approve payment of invoices received since the publication of the agenda

I.	Play Inspection Co	Operational Inspection	£ 126.00
II.	M Brown	Expenses for padlock & NAS mem/ship	£ 84.19
III.	Secret Gardens	Grass verge cutting – March	£ 110.40
IV.	Norfolk ALC	Website hosting fees	£ 70.00
V.	Norfolk ALC	Subscription fee 24/25	£ 185.38
VI.	Fiona Davies	Village sign work	£ 753.15
VII.	WVHMC	Hall hire – March	£ 20.00
VIII.	NGPM	Cems & Churchyard Maint	£ 400.00
IX.	V Stubbs	Expenses – Underpayment	£ 2.00
X.	Npower	Streetlighting electricity (March)	£ 177.01

Nine invoices/payments were **approved** for payment.

The Clerk to check with Npower before sending payment, as the last few months have been larger bills.

7. Cemetery matters

To discuss a recent memorial application enquiry

It was **agreed** to allow a memorial to be placed between adjacent graves. The Clerk to respond accordingly.

8. Harry Dawson Playing Field

To receive progress updates from the HDPF working party

Cllr V. Stubbs stated there has been a £34 collection from the pub box. There will be a working party meeting on the 27th April. Two grant applications are in process (Geoffrey Watling charity and Lottery). These will be checked over before sending off at the end of this month. It was **agreed** that both Cllr N. Stubbs and Cllr V. Stubbs will investigate the issues that the Playground Inspectors pointed out were at moderate risk.

9. Highways & Footpath matters

(a) To receive updates on verge cutting

Cllr V. Stubbs stated that verges will be cut apart from the ones with bulbs. No Mow May will be happening soon.

The verge by the beck has been reseeded with a wildflower mix, which are germinating.

Cllr Taylor stated that the playing field did not get cut back, as last year the contractors were aware that they were berated because it was cut back just before the Easter Egg Hunt. But it is due this week to be cut back.

(b) To receive updates about the flooding on Beach Road

Cllr N. Stubbs stated the offlets have been completed. The Clerk to send current correspondence regarding flooding to the County Councillor. Cllr V. Stubbs stated that there was a recent meeting, where a fund called 'Farming in Protective Landscapes' is being pursued further to help with this issue.

(c) To receive updates on the VAS reports

The Clerk stated that information downloaded to PC is to be completed. Cllr Harrison and Cllr Shields stated that both VAS's have been removed for recharging and will be moved to their next locations.

It was stated that Cllr Brown and Cllr Shields will look into reinstalling the 'Slow you down' sign on Station Road.

(d) To receive updates on the village sign maintenance

Cllr N. Stubbs and Cllr V. Stubbs collected the sign, and stated its look great. It was confirmed to get the post and mechanism and to look into someone to reinstall this for us. The Clerk to look into this.

(e) To receive updates on the broken dog bin on Station Road

It was **agreed** for the Clerk to obtain a new sturdier bin for this location.

(f) To discuss removal of the green plastic tree protectors on the land adjacent to the beach car park

Cllr V. Stubbs stated that it is too soon for these to be removed but definitely to complete some tree care but can not do this at the moment as there are ground resting birds there at present. But in the Autumn, it is worth taking the covers off, removing weeds etc. and then placing them back on. Also, this is NNDC land, so will need to speak to them beforehand.

(g) To discuss the hedge cutting on Beach Lane adjacent to the footpath between Mill Field and Watermill House

It was **agreed** for the Clerk to contact NCC Highways to escalate further.

(h) To discuss no cycling signs on the pedestrian path to the beach

The signs on Beach Road and Station Road are not consistent, and need to be more prominent. The Clerk to contact Highways about this.

The Clerk to also ask if kissing gates or similar can be added in the relevant places, and possibly come under the Parish Partnership Scheme.

(i) To receive updates on the Station Road streetlight timer

Cllr V. Stubbs sent some photos of the streetlight to the Clerk to pursue this further.

10. Allotments

(a) To receive the allotments co-ordinator report

Cllr Brown stated that the NAS membership all completed and confirmed that the public liability for this is all covered. There is a vacancy on one plot. The allotments tenants have been keeping the growth down and will continue for the summer. Will be looked at later in the year after birds have finished nesting.

(b) To receive updates on the non-maintained allotments path

Cllr Harrison stated no updates.

11. Village Hall

To receive the Weybourne Village Hall Management Committee report

Report sent around to all prior to the meeting.

An initial meeting was held last week regarding the Village Hall newsletter. To add organising ongoing input to the next agenda.

Cllr Shields left the room momentarily during this section.

12. Weybourne Community Fund

To receive the Weybourne Community Fund report

Cllr Allard stated that the Easter Egg Hunt went ahead but the quiz has been cancelled due to lack of attendance. To add reduction of lease to the next agenda.

Cllr Allard, on behalf of the Community Fund, wanted to thank Duncan Baker for being one his marathon charities.

13. Co-opt Councillor

To co-opt a new councillor to the council – No applications received.

(a) Applicants can, if they wish, introduce themselves briefly to the councillors and give some background etc. to support their application.

(b) Note that all applicants and members of the public present will need to leave the meeting whilst the council make their decision

14. Governance

(a) To receive update on the issues regarding closure of land lines

This was discussed earlier in the meeting.

(b) To receive updates on transferring email address to gov.uk

Relevant paperwork has been received to be completed by the Clerk.

(c) To discuss any changes to the draft APM agenda

No changes stated.

15. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

The Clerk stated a response from Kelling Parish Council was circulated around about the D-Day beacon. It was **agreed** that we will not proceed further with this.

16. To confirm the date of the Annual Council Meeting being Wednesday 1st May 2024 and the Annual Parish Meeting being Wednesday 8th May 2024

Both meetings were confirmed.

There being no further business, the Chair closed the meeting at 9.05pm