

# Weybourne Parish Council

DRAFT MINUTES of the Monthly Parish Meeting held on  
Wednesday 6<sup>th</sup> March 2024, 7pm in the Village Hall.  
(A large print copy of these minutes can be obtained from the Clerk)

**Present:** Penny Taylor, Val Stubbs, Charlie Harrison, Nick Stubbs, Wayne Shields, Martin Brown, Michelle Allard and Dan Futter (Clerk & RFO)

**Also present:** 7 members of the public, and the District Councillor.

1. **(a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr Taylor read this statement out. No issues.

- (b) To receive and consider apologies**

Apologies received from Cllr Woodhouse. All agreed. Apologies also from the County Councillor.

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None.

## 2. Minutes

- To approve the draft minutes of the meetings held on 7<sup>th</sup> February 2024**

Minutes were approved by all and signed off by Cllr Taylor.

## 3. Public Participation

- (a) The meeting will be adjourned to allow correspondence from members of the public and any councillors with prejudicial interests to speak.**

A resident asked if the cycling signs on the footpath down to the beach can be added to the next agenda. The Clerk to do this.

A resident asked if they could speak on section 8 (b). All agreed.

A resident asked if they could speak on section 5 (d). All agreed.

- (b) To receive reports from the County Councillor, District Councillor and Police.**

The District Councillors report had been circulated prior to the meeting.

Since the report the council tax increase has been confirmed.

The Crab and Lobster Fishing Management Plan was published in December. Also, there is a Committed Development Consultation which is live at present regarding scope of committed development. Cllr Holliday to send the Clerk to links for both.

The Local Plan – the last three days of the formal hearing is this week. Then the inspector will take some time to consider the representations, and then will write to the authority with the initial views. This can take six to seven weeks. There will probably be some modifications to the plan, which then will be call for the authority to undertake further public consultation. Following this there could well be further hearing sessions. When completed there will be a binding report, which will be approx. September.

Chairing a Task & Finish Group which looks into the causes and prevention of and solutions to homelessness. Liasing with outside sources (i.e. the Police) to share ideas etc.

Tomorrow evening there is a meeting at Blakeney regarding the closure of Blakeney Surgery.

There is a coastal supermarket in Holt, which have cheaper produce and free fruit and vegetables, and everyone is welcome.

Cllr Brown asked about the empty homes in the village. Cllr Holliday to refer this back to NNDC, and stated there can be complex reasons why these are standing empty.

A resident addressed Cllr Holliday over the current issues with The Maltings, mostly regarding the parking problems and NNDC Planning Department. It stated that Cllr Taylor and Cllr V. Stubbs attended a recent meeting regarding this. From this meeting it was stated that they have complied to the guidelines but from what the resident has stated this is otherwise. Cllr Holliday to investigate into this further.

It was stated that there is chaos with parking in the village at present, which is not good with Easter coming up. The Clerk to raise this with the County Councillor. Also, the Clerk to speak to Highways regarding a meeting.

Cllr V. Stubbs asked if both the County and District Councillors report can be added to the parish council's website moving forward.

#### 4. Windfarm Developments

##### To receive updates regarding the offshore wind developments

Cllr V. Stubbs stated that Orsted is sending out monthly summaries regarding updates. Mostly these are updates on what they have done and not what they are going to do. Cllr V. Stubbs to contact them about this.

Orsted is talking about running some events on biodiversity, archeology and the community benefit fund. The Clerk to add this link to the website.

The Community Benefit Fund is now active, so we can now apply to this.

Regarding Equinor, we are waiting until 17<sup>th</sup> April, which is when there should be a response from the Secretary of State to the planning inspectorate.

#### 5. Planning

##### (a) To consider the following planning application on -

- i. **PF/24/0343 - Gable End, The Street, Weybourne, Holt, Norfolk, NR25 7SY**  
**Demolition of existing single-storey rear extension and erection of two-storey and single-storey rear extension with internal alterations**

It was **agreed** that the Parish Council supports the application, but has asked for smart glass to be added which will keep levels of lighting low.

- ii. **PF/24/0082 – 2 Church Farm Barn, Church Street, Weybourne, Holt, Norfolk, NR25 7SX**  
**Installation of external flue associated with wood burning stove.**

It was **agreed** that the Parish Council supports the application.

##### (b) To consider planning applications received since the publication of the agenda

Cllr Brown stated about the planning application refused regarding the land adjacent the Maltings Hotel, on the erection of a two-story dwelling. Cllr Holliday stated that there was not enough space.

Discussion around the rejected planning application for the Pilates Studio at Weybourne House. The applicant is appealing against this rejection, and will send on the supporting statement for the appeal to the Clerk to circulate. It was **agreed** that the Parish Council will support the appeal.

The District Councillor left the meeting at this point.

##### (c) To receive updates on the Local Plan

This was covered earlier in the meeting.

##### (d) To receive updates on the Maltings Hotel meeting

This was covered earlier in the meeting.

##### (e) To receive updates on previous Parish Partnership bids

The Clerk stated that NNDC Planning are making this a priority on the gateway installations.

##### (f) To receive updates on the neighbourhood plan

The Clerk stated that all previous neighbourhood plans from other councils have been recirculated.

The Clerk stated that the Village Hall is booked for the upcoming neighbourhood plan meeting on Thursday 21<sup>st</sup> March.

It was stated that in the meeting the plans and the village information from the questionnaire would be looked into.

#### 6. Finance

##### (a) To note the bank reconciliation to –

###### I. 23 February 2024

The bank reconciliation was noted.

##### (b) To note the accounts summary to –

###### I. 23 February 2024

The accounts summary was noted.

Cllr V. Stubbs stated that the payment for the village sign was placed to the incorrect cost code. The Clerk to amend this.

##### (c) To approve the following invoices for payment:

I.	D Futter	Salary for February	£ 456.30
II.	D Futter	Expenses for February	£ 90.44

III.	Wave	Allotments water bill (Nov to Feb)	£ 67.38
IV.	V. Stubbs	Various expenses	£ 87.34
V.	NGPM	Churchyard & Cemetery Maint (Feb)	£ 400.00

The five invoices/payments were **approved** for payment.

**(d) To approve payment of invoices received since the publication of the agenda**

I.	Npower	Streetlighting electricity (Jan)	£ 202.30
II.	M Brown	Pipe insulation (Blyth & Wright)	£ 3.96
III.	M Brown	Pipestock order	£ 69.51
IV.	C Harrison	Cemetery path shingle	£ 140.35
V.	WVHMC	Hall hire (Feb)	£ 20.00
VI.	Npower	Streetlighting electricity (Feb)	£ 172.06

The six invoices/payments were **approved** for payment.

A resident stated that a streetlight timer is not working properly on Station Road. The Clerk to contact Cozens.

**(e) To appoint an internal auditor**

The Clerk supplied three quotes to Council.

It was **agreed** to appoint David Wright as the internal auditor.

**7. Cemetery matters**

**(a) To receive updates on bench maintenance**

No updates. The Clerk and Cllr Taylor to liaise.

**(b) To discuss any further issues**

Cllr Taylor stated that the parking outside the cemetery is getting worse because of twitchers. Cllr N. Stubbs to place parking notices on relevant vehicles.

**8. Harry Dawson Playing Field**

**(a) To receive progress updates from the HDPF working party**

Cllr V. Stubbs stated there has been a £70 collection from the pub box. We have not picked for any funding from Duncan Bakers marathon run. Recently there has been a wish list meeting, and started to work on grant applications. There will be no gates on the entry and exit, with the money being used elsewhere and the working party to complete more work when the weather improves.

**(b) To discuss funding for activities**

A resident (who has liaised with Cllr V. Stubbs) stated that it is not easy to get funding, especially capital funding. Grant funding for activities is easier to source.

There is a charity called 'Friendly Bench' which would be a good source for funds for activities, especially when the sensory garden is complete. Will apply to the 'Geoffrey Watling Charity' for funds for the climbing tower.

**9. Highways & Footpath matters**

**(a) To receive updates on verge cutting**

Cllr V. Stubbs stated from May the verge centrals will be left uncut with just the edges being cut. Cllr Taylor and the Clerk to contact the current contractor regarding a work review.

**(b) To receive updates about the flooding on Beach Road**

Cllr N. Stubbs stated Highways has been chased regarding clearing the drains. The Clerk to chase up also. EA contacted us supplying more details about the beck desilting, and guidance on how to proceed but will not take responsibility for this. Cllr V. Stubbs stated that there is grant fund to have a water vole survey. Cllr V. Stubbs, Cllr N. Stubbs and Sir Michael Savory to have a meeting with the Norfolk Rivers Trust on how to proceed further.

**(c) To receive updates on the ROW application for the pathway between Home Farm Rise and the A149**

Cllr Harrison stated that this is the hands of the Malting Hotel and will know more from June onwards.

**(d) To receive updates on the transferral of the VAS work**

Cllr Harrison and Cllr Shields have placed the VAS. It was stated that there is an issue with the VAS working on a lower speed. Cllr Harrison and Cllr Shields to look into this. The Clerk to complete downloads onto PC for reports.

**(e) To receive updates on the village sign maintenance**

The Clerk to contact the contractor regarding a quote of post erection.

**(f) To receive updates on the broken dog bin on Station Road**

The Clerk stated that certain brackets/fixing kits can be purchased. The Clerk to speak to Cllr Woodhouse.

**(g) To discuss any outstanding highways related issues**

The Clerk to chase up Highways regarding the white lines from the bus stop down to the pub.

## 10. Allotments

### (a) To receive the allotments co-ordinator report

Cllr Brown stated that fittings have been bought and placed for the new allotments. There is one vacancy on the new plots. There is no waiting list at present. The Clerk to add information to the website and Facebook.

### (b) To receive updates on the non-maintained allotments path

The Clerk to chase up both the District Council and Land Registry regarding who owns this area. The hedge in front of the chain link fence needs to be cut back. The Clerk to ask Highways.

## 11. Village Hall

### (a) To receive the Weybourne Village Hall Management Committee report

Report sent around to all prior to the meeting.

The Clerk stated that majority of the Parish Council paperwork is now stored in the Village Hall attic. More to be placed.

### (b) To discuss the upcoming monthly newsletter

Cllr Brown stated that a meeting with us, the Community Fund and the Village Hall Management Committee will be upcoming regarding the newsletter. A number of councillors stated they will attend the meeting on the 4<sup>th</sup> April.

## 12. Weybourne Community Fund

### To receive the Weybourne Community Fund report

The Clerk to chase up the information on the dog bin. It was stated that the Easter Egg Hunt is still going ahead.

## 13. Co-opt Councillor

To co-opt a new councillor to the council – No applications received.

### (a) Applicants can, if they wish, introduce themselves briefly to the councillors and give some background etc. to support their application.

### (b) Note that all applicants and members of the public present will need to leave the meeting whilst the council make their decision

## 14. Governance

### (a) To discuss the issues regarding closure of land lines

Cllr Allard stated that Duncan Baker is having a meeting about this soon, and also County Council are in discussions about this. The Clerk to add links onto the website. An element of this could go into the upcoming newsletter.

### (b) To receive updates on the D-Day 80 event in June 2024

The Clerk to chase up a response from Kelling PC.

### (c) To receive updates on the flag flying proposal

Information sent around from Overstrand PC. It was **agreed** not to proceed with this proposal.

### (d) To receive updates on transferring email address to gov.uk

It was **agreed** to move forward with this. The Clerk to contact Norfolk ALC, and to find out how the transition works.

### (e) To discuss applying for a framed print of King Charles

It was **agreed** not to move forward with this as the Village Hall Management Committee would apply.

### (f) To discuss about having a logo for the Parish Council

It was **agreed** to add this to the upcoming newsletter.

### (g) To review the current asset list

The Council went over the current asset list. Various amendments including number of grit bins, dog bins and bench seats to be looked into further. Revised list to be sent around to all councillors when complete.

### (h) To confirm dates in May for the Annual Parish Meeting and the Annual Council Meeting

It was **agreed** to have the Annual Parish Meeting on the 8<sup>th</sup> May, separate to the Annual Council Meeting. The Clerk to book with the Village Hall.

### (i) To discuss about changing the Parish Council Meeting evenings moving forward

It was **agreed** to no change with the current meeting dates.

## 15. Correspondence to consider and respond to the following:

### Items received since the publication of the agenda

The Clerk sent around a draft Safeguarding Policy to all prior to the meeting. It was **agreed** to adopt the policy. It was **agreed** that Cllr Brown can move forward with applying to the Allotment Society.

**17. To confirm the date of the next Parish Council Meeting being Wednesday 10<sup>th</sup> April 2024**

This meeting was confirmed.

There being no further business, the Chair closed the meeting at 9.45pm