

# Weybourne Parish Council

**DRAFT MINUTES of the Monthly Parish Meeting held on  
Wednesday 7<sup>th</sup> February 2024, 7pm in the Village Hall.  
(A large print copy of these minutes can be obtained from the Clerk)**

**Present:** Penny Taylor, Val Stubbs, Robin Woodhouse, Wayne Shields, Martin Brown, Michelle Allard and Dan Futter (Clerk & RFO)

**Also present:** 2 members of the public, the County Councillor, the District Councillor and four representatives from Orsted and VolkerFitzpatrick.

1. **(a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr Taylor read this statement out. No issues.

**(b) To receive and consider apologies**

Apologies received from Cllr Harrison and Cllr N. Stubbs. All agreed.

**(c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None.

2. **Minutes**

**To approve the draft minutes of the meetings held on 6<sup>th</sup> December 2023**

Minutes were approved by all and signed off by Cllr Taylor.

3. **Public Participation**

**(a) The meeting will be adjourned to allow correspondence from members of the public and any councillors with prejudicial interests to speak.**

None.

**(b) To receive reports from the County Councillor, District Councillor and Police.**

The County Councillors report had been circulated prior to the meeting.

Additional information regarding mental health in young people, impacted by Covid, with changes to their lifestyle etc. More independent living for people with adults with disabilities, to give the support with independent living etc. The County Councillor feels that Norfolk CC doesn't communicate well enough with Parish Councils. The Norfolk Climate Change Partnership is addressing this issue, with some communications feeding down to the Parish Councils in due course.

Cllr V. Stubbs wanted to thank the County Councillor for his help regarding park funds. Stated that tomorrow evening there is a meeting, where a work party will be established in Feb/March.

The District Councillors report had been circulated prior to the meeting, with February's report following next week. Information regarding the flood defenses was circulated prior to the meeting.

The District Councillor went to the Local Plan hearings and talked about Weybourne being designated as a small growth village in the new Local Plan. Planners did not agree with the Parish and District Councillors arguments that Weybourne is unsuitable for this designation. But they have reduced the number of houses built under this designation, so if there were going to be development then instead of 21 dwellings then there could be only 14. There will be modifications coming out from the hearing, the lesser modifications will go out to consultation, so this will be another opportunity for comments.

The licensing for The Maltings is next Tuesday, and will be proposing to go and state that this is a public nuisance.

This is the feedback received from the community.

There was going to a second woo-loo but that isn't happening as they are not effective. But the portable loos are here to stay for the time being but there will probably be discussions about concession, which the District Councillor will continue to oppose on our behalf.

There is a meeting next week regarding Blakeney Surgery closure. Recommendations is to go for further consultation which will take a further six weeks.

Cllr Woodhouse entered the meeting at this point.

Cllr Vardy left the meeting at this point.

#### **4. Windfarm Developments**

##### **(a) To receive a presentation from Orsted**

An update was given by the four representatives from Orsted and VolkerFitzpatrick –

James Darwent - Project Manager VolkerFitzpatrick, gave an update on the Project.

Jamie Priestley - Senior Project Lead Offshore Cable Installation Orsted, gave an update on Landfall at Weybourne.

Lilly Dowe - Community Liaison Officer Orsted and Dereth Morgan - Senior Community Liaison Officer Orsted, went through the Community Benefit Fund and answered any further questions.

Handouts were given out in the meeting. If you would like a copy of these handouts, please contact the Clerk. Any further enquiries do contact them via email - [community@hornsea3.co.uk](mailto:community@hornsea3.co.uk)

The Clerk to add to the website and Facebook page regarding accommodation in the area for Orsted workers.

The Community Fund (Grantscape) handouts can also be obtained from the Clerk. The fund will go live soon, with press releases going out in due course and drop in events also happening. All work should be completed by June.

Cllr Holliday and the Orsted/VolkerFitzpatrick representatives left the meeting at this point.

##### **(b) To receive updates regarding the offshore wind developments**

Cllr V. Stubbs stated that Equinor's consultation which is with the Secretary of State, has been changed from 17<sup>th</sup> January 2024 to 17<sup>th</sup> April 2024.

#### **5. Planning**

##### **(a) To consider planning applications received since the publication of the agenda**

None.

##### **(b) To receive updates on the Local Plan**

Cllr V. Stubbs stated that the ex-chairs response was sent to NNDC, which has been revised and this has now gone to consultation. Nothing else to be added.

##### **(c) To receive updates on the Maltings Hotel meeting**

Cllr V. Stubbs stated there was an online meeting with Duncan Baker, The District Councillor, Highways, NNDC Planning, Chestnut representative, with Cllr V. Stubbs, Cllr Taylor and Cllr Allard. The Chestnut representative is aware that there is a potential parking issue, as they have had a similar problem at Langham, and they want to get this sorted for the village. The Chestnut representative is open to hear our views on this. They are planning to open up at the end of July, which at that point will not be at full capacity, and see what happens. On their past experience they will expect that 30% of guests will arrive by taxi or by public transport, with weddings many via minibus. They have organised staff parking outside the village with a minibus to bring people in and they are in discussions with two residents about gaining parking places, and with Sir Michael Savory about using some his land to be accessed via Beach Lane. But the Planning Officer stated that this may not get the permission because of the increased traffic on Beach Lane. At present they have 39 parking spaces, 28 rooms and approx. 140 capacity restaurant, but the Chestnut representative stated that the restaurant will have a maximum 70 people at one time. The Highways representative stated that the parking side complies with the guidelines and is happy with this.

Duncan Baker suggested that we contact Clive Hay-Smith to see if his yard can be used. Cllr Allard to feedback to Duncan Baker.

The Clerk to contact Highways regarding the current parking issues outside The Maltings.

The Clerk to email around the parking notices to all councillors.

The Clerk to contact Highways to enquire regarding post resurfacing on the main road, that it was stated that Highways was going to add the speeding notices onto the road.

##### **(d) To receive updates on previous Parish Partnership bids**

The Clerk has chased this up with NNDC a few times with no response. The Clerk to escalate this further.

##### **(e) To receive updates on affordable housing**

The Clerk stated that an email from NNDC was sent around at the end of December with an update. No further information.

##### **(f) To discuss setting up a sub-committee regarding the neighbourhood plan**

Cllr Brown, Cllr Shields and Cllr Harrison went to the Planning Meeting last week in Holt, which included Andrew Brown from the Planning Committee, Russell William – Head of Planning, a Development Manager and a Senior

Planner. They stated that if we want any influence over planning that we do need a neighbourhood plan. They stated that there is a meeting regarding this, which they invite parish councils, which is before the end of May.

Cllr Brown proposed we need a separate meeting to go over guidance neighbourhood plans and to pinpoint what we want etc from a neighbourhood plan. It was suggested that the Clerk would send around all the guidance neighbourhood plans for all councillors to look over in the meantime and then at the next meeting we would then arrange an evening meeting where all councillors (including the Clerk) to brainstorm etc on moving forward with our neighbourhood plan.

The Clerk to contact Wells TC for their current neighbourhood plan. The Clerk to check with the Village Hall on Thursday evenings post Marchs Parish Council Meeting.

## 6. Finance

### (a) To note the bank reconciliations to –

- I. 23 December 2023
- II. 23 January 2024

Both bank reconciliations were noted.

### (b) To note the accounts summaries to –

- I. 23 December 2023
- II. 23 January 2024

Both accounts summaries were noted.

### (c) To approve the following invoices for payment:

I.	D Futter	Salary for January	£ 456.30
II.	D Futter	Expenses for December & January	£ 56.49
III.	Norfolk ALC	Councillor training	£ 36.00 (VAT£6.00)
IV.	Play Inspection Co	Annual Inspection HDPF	£ 126.00
		(VAT£21.00)	
V.	WVHMC	Room Hire (December)	£ 20.00
VI.	NGPM	Churchyard & Cemetery Maintenance	£ 400.00
VII.	Community Heartbeat	Defibrillator equipment	£ 124.68
VIII.	Secret Garden	Padlock supply	£ 48.00 (VAT£8.00)
IX.	V. Stubbs	Refund on overpayment of HDPF funds	£ 125.52

The nine invoices/payments were **approved** for payment.

### (d) To approve payment of invoices received since the publication of the agenda

I.	D Futter	Expenses for laptop security	£ 19.20 (VAT£3.20)
II.	Npower	Streetlighting electricity (Nov)	£ 171.94 (VAT£8.60)
III.	Npower	Streetlighting electricity (Dec)	£ 187.81 (VAT£8.94)
IV.	NGPM	Churchyard & Cemetery Maint (Jan)	£ 400.00
V.	ICO	Data Protection fee	£ 40.00

The five invoices/payments were **approved** for payment.

The Clerk to add the defibrillator location onto our website and Facebook page.

## 7. Cemetery matters

### (a) To receive updates on bench maintenance

No updates. The Clerk and Cllr Taylor to liaise.

### (b) To receive updates on the church path pea shingle work

Cllr Harrison start prior to the meeting that this has been completed. Councillors confirmed.

## 8. Harry Dawson Playing Field

### To receive progress updates from the HDPF working party

Cllr V. Stubbs stated that the harmony bells have been purchased, which is part of the NNDC grant, which will be installed in due course. Have had confirmation of a promised donation of £500 from the church and there has been a £90.00 collection from the pub. Cllr Vardy has offered to pay half of the cost of the plants and planters for the sensory area; estimated at approx. £750.00. There is a meeting tomorrow evening to finalise the wish list for the entire playground, and then we can go ahead with grant funding etc. Cllr Allard stated that Duncan Baker will be doing marathons so we can put our name down regarding funds from this.

Cllr Taylor stated that Overstrand PC have a flagpole on their car park, and for a small amount for the day can have the flag flying for a personal celebration or something similar. The Clerk to look into this further.

Cllr V. Stubbs stated that looking into costing for work on the gates, which would involve installing gates and removing current gate posts etc.

Cllr Taylor stated that the safety barrier has been replaced and the safety fencing has now gone.

Cllr V. Stubbs stated that would like to get this all completed by the end of Summer.

## **9. Highways & Footpath matters**

### **(a) To receive updates on verge cutting**

Cllr V. Stubbs stated this will start up again in March, with No Mow May also taking place. This time behind the bench by the noticeboard on Station Road will be cut back.

### **(b) To discuss about the flooding on Beach Road**

Cllr V. Stubbs read some notes out from Cllr N. Stubbs – ‘The road flooding issue has been reported to both the EA and highways/flood team at County Council. EA told me their inspection in November 23 indicated no requirement to de-silt the beck and that to do so would have ‘negligible effect’; moreover, they claimed to have ‘no responsibility for river flooding’, rather it lies with the riparian landowner. Highways have acknowledged the road drains are in need of maintenance and have communicated it has been ‘prioritised’ and will be completed in six weeks.’

EA deal with river water and Highways deal with surface water. Each are saying that it’s the others responsibility.

Both Cllr V. Stubbs and Cllr N. Stubbs had a meeting with Susan & Graham Mette & Sir Michael Savory. Sir Michael Savory is keen to get the pond project underway again, seeking help to get advice on how to progress this with EA. Sir Michael Savory believed that if the beck and pond on his land were de-silted then there wouldn’t be a flooding issue, but the EA do not agree. He is keen to getting the pond dredged and is happy to pay for this. Previously the EA has kept blocking various things moving forward. Cllr V. Stubbs is going to contact the Norfolk Rivers Trust, who maybe able to signpost us accordingly.

Cllr Brown stated that he attended the Coastwise Café today, and made them aware via the OS maps of the cliff fall, Beach Lane flooding and the car park retaining wall.

### **(c) To receive updates on the Jericho House verge**

All completed. No further action.

### **(d) To receive updates on the ROW application for the pathway between Home Farm Rise and the A149**

No updates.

### **(e) To receive updates on the transferral of the VAS work**

Cllr Harrison has the VAS at present, it is not charged up. The Clerk to contact Kelling PC about gaining guidance from them. The Clerk to download the relevant files onto the Clerks laptop.

### **(f) To receive updates on the village sign maintenance and to obtain quotes for the installation of a new post for the village sign**

Cllr V. Stubbs read out a note from Cllr N. Stubbs – ‘Paint now removed from sign, the artist to provide details of fixing and post incl costs as per the Clerk email and the quotes for re-erection will be required as soon as possible.’

Cllr N. Stubbs sent over photos of the sign but no colours showing so she is going to use her skill and judgement regarding this. All **agreed** with this.

Cllr Shields left the meeting at this point.

### **(g) To receive updates on the broken dog bin on Station Road**

Cllr Woodhouse stated that there is a broken bracket. The Clerk to investigate if this can be purchased separately.

### **(h) To discuss contacting Highways/NNDC as to when works will actually take place etc.**

Cllr Taylor stated with previous experience we are not likely to be notified on certain works because of scheduling issues.

### **(i) To discuss any outstanding highways related issues**

Cllr V. Stubbs went through some current highway’s issues –

- Holt Road – on the corner by the ‘slow you down’ sign there is a lot of mud and grit, which is difficult to drive on and there is also a pot hole.
- Holt Road (further down) – there are three 30mph signs that need clearing.
- Sheringham Road up to the village, there is a ‘no footway’ sign that needs clearing.
- Station Road (by the railway) – there is a lot of mud and grit on the road.

Cllr Woodhouse stated there is a Highways issue going out of the village towards Sheringham. On the bend where the water lays, there is a culvert drain/ditch full at its entrance which need clearing.

The Clerk to put these through to Highways.

## **10. Allotments**

### **(a) To confirm the new allotments co-ordinator and receive their report**

Cllr Brown sent around a report of the allotments meeting prior to this meeting. Within the report it was confirmed that Cllr Brown will be the new allotments co-ordinator. Work has already started on the new plots. All been fenced, cleared, burn it, marked out new plots. Confirmation of three new tenants for the new plots. The Clerk to send out invoices including the tenancy agreements. At the allotments meeting it was agreed that we will like to join the National Allotment Society (NAS), which will be £3.00 per head per year.

It was **agreed** when the new invoices have been paid (which includes tenancy fees plus their NAS fee) then we can move forward regarding joining the NAS. Then in October we can then get the money back from the other tenants for their NAS fees.

### **(b) To receive updates on the non-maintained allotments path**

No updates. Relevant photos sent over to Flagship.

### **(c) To receive updates on the land from the Community Fund**

Cllr Brown has dealt with this. Water pipes to sort.

### **(d) To discuss the repair of the raised beds**

Cllr Brown sent around a quote to all prior to the meeting. It was **agreed** for the Clerk to look into relevant grants. Cllr Brown to send the Clerk relevant information from the Allotments Society.

## **11. Village Hall**

### **(a) To receive the Weybourne Village Hall Management Committee report**

Report sent around to all prior to the meeting.

Cllr Woodhouse stated that he is having issues receiving emails. The Clerk to start posting relevant information moving forward.

### **(b) To discuss purchasing a new flag for the pole outside the Village Hall**

Cllr V. Stubbs stated that the current one should be taken down, in bad condition. The Clerk to contact the ex-chair regarding how to use the flagpole. It was **agreed** for the Clerk to purchase two big Union Jack flags.

## **12. Weybourne Community Fund**

### **To receive the Weybourne Community Fund report**

Cllr Woodhouse stated as the Parish Council has taken over the dog bin, then the Clerk to investigate any refund to be made.

## **13. The Beach**

### **(a) To discuss a response regarding the recent cliff fall**

Cllr Taylor stated that we do not respond to journalists until fully discussed in Council. It was **agreed** no response to be made.

### **(b) To receive updates on beach matters**

None.

## **14. Co-opt Councillor**

**To co-opt a new councillor to the council – No applications received.**

### **(a) Applicants can, if they wish, introduce themselves briefly to the councillors and give some background etc. to support their application.**

### **(b) Note that all applicants and members of the public present will need to leave the meeting whilst the council make their decision**

## **15. Governance**

### **(a) To confirm attendance of the NWICB Primary Care Commissioning Committee on the 13<sup>th</sup> February**

Cllr Holliday to attend on our behalf.

### **(b) To receive updates on the Emergency Plan**

It was stated that Cllr N. Stubbs has updated NNDC on any changes.

**(c) To receive updates on the D-Day 80 event in June 2024**

The Clerk stated that this will be raised in Kelling PCs meeting in March.

**(d) To approve the Biodiversity Policy**

Cllr V. Stubbs sent around the policy prior to the meeting. It was approved by all.

**(e) To discuss about transferring email address to gov.uk**

The Clerk to investigate further information from Norfolk ALC.

**16. Correspondence to consider and respond to the following:**

**Items received since the publication of the agenda**

Cllr Brown stated that in one of the Norfolk ALC emails, that an article about closing land lines was mentioned. This is something important to residents. To be added to the next agenda.

**17. To confirm the date of the next Parish Council Meeting being Wednesday 6<sup>th</sup> March 2024**

This meeting was confirmed.

There being no further business, the Chair closed the meeting at 9.50pm