

Weybourne Parish Council

DRAFT MINUTES of the Monthly Parish Meeting held on
Wednesday 6th December 2023, 7pm in the Village Hall.
(A large print copy of these minutes can be obtained from the Clerk)

Present: Val Stubbs, Robin Woodhouse, Charlie Harrison, Wayne Shields, Nick Stubbs, Martin Brown, Michelle Allard and Dan Futter (Clerk & RFO)

Also present: 8 members of the public, the County Councillor and Police representative.

1. **(a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr V. Stubbs read this statement out. No issues.

(b) To receive and consider apologies

Apologies received from Cllr Taylor. All agreed. Apologies also received from Cllr Holliday (District Councillor). Cllr V. Stubbs welcomed Cllr Allard to her first meeting.

(c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.

None.

2. **Minutes**

To approve the draft minutes of the meetings held on 4th October 2023 and 1st November 2023

Both minutes were approved by all and signed off by Cllr V. Stubbs.

3. **Public Participation**

(a) The meeting will be adjourned to allow correspondence from members of the public and any councillors with prejudicial interests to speak.

One resident asked to comment on 4f, 10f, and 14b.

Two residents asked to comment on 4a.

One resident asked to comment on 14b.

All agreed for the residents to comment.

(b) To receive reports from the County Councillor, District Councillor and Police.

The County Councillors report had been circulated prior to the meeting.

Cllr Vardy stated that he heard from Cllr Holliday regarding the District Councils concessions talk to offset the parking costs at the beach car park. If this is pursued any further by the District Council then Cllr Vardy stated that he doesn't agree with this concessions route, and would support us with this view.

A resident asked if we can find out how much the Beach Car Park makes per year, and it was stated that Cllr Holliday is finding out this information.

Regarding the peace garden, Cllr Vardy stated that this can be covered mostly from his budget, especially the plant buying. The Clerk to resend the email stating this information over to Cllr Vardy.

The Police representative stated that general crime is down in the area but rural crime is up, so advised that shed, garages etc. are locked.

Recent SNAP meeting prioritised anti-social behaviour in a road in Holt with nothing raised in Weybourne, apart from the parking issue. The current leaflets that were brought to the meeting are incorrect so the Police representative will email the Clerk over the correct ones. Regarding the white line changes, this will happen soon with Norfolk CC Highways arranging this.

The Police representative left the meeting at this point.

It was **agreed** to move section 14b to this part of the meeting.

14. **The Beach**

(b) To receive updates on the on-site meeting with NCC Highways

Cllr Brown gave an outline on the concession's information from NNDC. In a recent meeting with NNDC they stated they would like to close the road to make this a footpath, with a lot of problems with camper vans accessing the car

park making ruts and filling up the toilets which is a large expense for them. They suggested adding a concession at the bottom end of the where the road was, to help pay for this. NNDC also thought about adding a gate/barrier with a height restriction of 2.2m but would need to speak to the fisherman beforehand. But it all depends if NNDC have the funds to do this. We are waiting on NNDCs response on how they would move forward on making this a footpath, so there is no need for us to respond. Councillors and the District Councillor present at the meeting opposed what was suggested by NNDC. Councillors all opposed the possible proposed NNDC concessions within the meeting. It was **agreed** that we would write to NNDC stating our opposition.

Residents stated their opposition with these concessions with a resident stating that they've wrote to NNDC, the local MP and the NNDC leader regarding this issue.

Cllr Vardy left the meeting at this point.

4. Planning

(a) To consider the following planning application on -

- i. PF/23/2247 – Land Adjacent Maltings Hotel, The Street, Weybourne, Holt, Norfolk, NR25 7SY
Erection of two-storey dwelling.**

Both a representative from the planning application and a neighbouring resident spoke together about this within the meeting. It was stated that they would meet up post meeting regarding helping/supporting each other further with the planning application as it progresses.

The meeting was adjourned for the Council to discuss this on their own, so all residents etc. left the room, and then called back when the decision was made.

It was **agreed** that the Parish Council supports the application, but does have concerns about the neighbouring properties, regarding light pollution and as its in a conservation area that it does not keep with how it looks.

(b) To consider planning applications received since the publication of the agenda

None.

(c) To receive any updates on the Committee Meeting regarding 3 Barnfield Cottages and Gable End

A resident stated that there is a Development Meeting tomorrow that they will attend. Regarding Barnfield Cottages the covenant has been invoked, and will now potentially refocus on the extension.

(d) To receive updates on the Maltings Licensing Notice

No updates. This was discussed in the last meeting and was objected to.

(e) To consider any proposals regarding the TRO for the proposed development south of Weybourne Road, Sheringham.

The Council supports the TRO with no objections.

(f) To discuss a planning enforcement issue with Weybourne House

A resident went over the planning enforcement issue in more details. It was agreed in the meeting that all Councillors support the resident and the Clerk to respond to Planning Enforcement stating our support. Another resident stated there has been a lot of support in favour of the residents affected throughout the village.

(g) To discuss any bids for the Parish Partnership for 2024/25

The Clerk to ask Highways if countdown markers are part of the Parish Partnership bid and will get back to Council. The Clerk to chase up again the status of the previous years Parish Partnership Bids.

(h) To receive updates on affordable housing

No updates.

(i) To receive updates on producing a neighbourhood plan

Cllr Brown stated that he had read though Blakeney's neighbourhood plan, and suggested to everyone to read through the summary pages regarding their objectives. The key starting point mentioned was that they started a sub-committee regarding this, and that we use the previous Chairs survey as a basis. If we have this information in a neighbourhood plan then we be an influence which we can not be at the moment. But we need a lot of basic data and to engage with NNDC to start with, and then ongoing surveys, referendums etc to get this plan finalised.

The Clerk to get the Cley and Burnham Market neighbourhood plans.

Cllr Brown and the Clerk to get together to discuss ways of kicking this plan off. We would need someone with a good history of the village. It was **agreed** at the next meeting to discuss about setting up a sub-committee to move this forward further.

CLlr V. Stubbs stated that the Local Plan that was discussed a while back, which has gone out to consultation, has a closing date in December. It was stated that the Clerk would try and get an extension on this date and report back to Council.

5. Deferred from last meeting

(a) To receive updates on the Emergency Plan

Agreed to be deferred to the next meeting.

(b) To review and accept the revised Standing Orders

Agreed to be deferred to the next meeting.

(c) To discuss the D-Day 80 event in June 2024

The Clerk to contact Kelling PC regarding using their beacon and to contact Muckleburgh to find out if they have anything lined up. To be deferred to the next meeting.

(d) To confirm any changes to the Cemetery Fees

Agreed to be deferred to the next meeting.

6. Finance

(a) To note the bank reconciliation to –

I. 23 November 2023

The bank reconciliation was noted.

(b) To note the accounts summary to –

I. 23 November 2023

The account summary was noted.

(c) To approve the following invoices for payment:

I.	D Futter	Salary for November & backpay	£ 666.30
II.	D Futter	Salary for December (postdated chq)	£ 456.30
III.	D Futter	Expenses for November	£ 86.10
IV.	NGPM	Churchyard & Cemetery Maintenance	£ 400.00
V.	WVHMC	Room Hire (Table Top Sale)	£ 40.00
VI.	WVHMC	Room Hire (October)	£ 20.00
VII.	WVHMC	Room Hire (November)	£ 20.00
VIII.	NGPM	Churchyard & Cemetery Maintenance	£ 400.00
IX.	Npower	Streetlighting electricity	£ 156.51 (VAT£7.45)
X.	Wave	Allotments water bill	£ 95.57
XI.	Play Inspection Co	Operational inspection	£ 83.94 (VAT£13.99)
XII.	Action Play & Leisure	HDPF roundabout	£ 13,200.00
			(VAT£2,200)

The twelve invoices/payments were **approved** for payment.

The Clerk to investigate NGPM invoices to make sure of any over or underpayment, and to stipulate the month on the invoice moving forward.

(d) To approve payment of invoices received since the publication of the agenda

I.	Cozens	Streetlighting Maint	£ 30.00 (VAT£5.00)
II.	WVHMC	Room Hire (60's evening)	£ 60.00
III.	Fiona Davies	Village sign deposit	£ 640.00
IV.	Percussion Play Ltd	Harmony Bells (HDPF)	£ 3,151.80
			(VAT£525.30)

The four invoices/payments were **approved** for payment.

(e) To approve regular monthly payments for contractors during December/January period

All **agreed** to approve regular payments.

(f) To authorise the draft budget and precept for 23/24

CLlr V. Stubbs went over the budget in the meeting in more detail.

CLlr Harrison asked a question regarding reserves which the Clerk will investigate further with NNDC.

CLlr Woodhouse to look over a broken dog bin on Station Road.

7. Windfarm Developments

To receive updates regarding the offshore wind developments

Cllr V. Stubbs stated that their Community Benefit Fund will be open from January 2024. If this does become available then this is another option for the playing field.

8. Cemetery matters

(a) To receive updates on bench maintenance

No updates.

(b) To receive updates on the church path pea shingle work

Cllr Harrison to complete soon.

9. Harry Dawson Playing Field

To receive progress updates from the HDPF working party

Cllr V. Stubbs stated we received £450 for the table top sale. £1,103 profit from the 60s evening. Various grants to be applied for with some further research. Potential funds towards the sensory garden from the County Councillors budget.

10. Highways & Footpath matters

(a) To receive updates on verge cutting

Cllr V. Stubbs stated the contractor's fees will rise but will still be reasonable. This will then include the Village Hall verge.

(b) To receive updates on the Jericho House verge

No updates.

(c) To receive updates on the ROW application for the pathway between Home Farm Rise and the A149

Cllr Harrison stated that the Chestnut Group are happy with the ROW, and will investigate further.

(d) To receive updates on the transferal of the VAS work

The Clerk to find out the ex-contractors address so we can collect any equipment.

(e) To receive updates on the village sign maintenance

The sign will be taken down over the Xmas break, and the Clerk to find out when this will be collected.

(f) To discuss any outstanding highways related issues

The ivy on Station Road, overgrown foliage on Sheringham Road sign and the blocked drains on Beach Lane to be chased up by the Clerk. Pine Walk pavement issue to be chased up.

11. Allotments

(a) To receive the allotments report from the allotments co-ordinator

Report received and read out by the Clerk –

'Firstly, thanks to the PC and WCF for agreeing to reallocate land to facilitate an increase in allotment plots by 4 for new tenants currently on the waiting list. Work on this area will be arranged by a working party of volunteers in the new year in order to have the new plots ready for spring. There will be some costs for materials even though the labour will be free.

Maintaining the side of the path running adjacent to the allotments is becoming increasingly challenging with the brambles, nettles, convulvulus and Alexander colonising the border space and encroaching on the path. I request that the PC purchase a brush cutter trimmer to allow the allotment holders to regularly cut back these rampant plants, maintaining access along the path to the WCF field. The cost estimate would be around £200.

Due to personal issues which require more of my focus and energy and after more than 5 enjoyable years as Allotment Coordinator, I have now decided that it's time to step down and ask the PC to allocate someone from amongst themselves, to replace me. I will obviously ensure that they are brought up to speed with the plot allocation and charging spreadsheet.'

The Parish Council would like to thank Andy for all his work and support. Cllr Brown to liaise with Andy with the handover and also to see if any other tenants would like to take this on.

The Clerk to contact our insurers regarding donation of equipment.

(b) To receive updates on tenancy fee rises for the 2024/25 season

It was **agreed** that notification of fee rises will change from 12 months to 6 months and that for the 24/25 season no fees will rise. The Clerk to notify all tenants with this information.

(c) To receive updates on the non-maintained allotments path

No updates. Cllr Harrison to chase this up.

(d) To receive updates on the land from the Community Fund

Covered in the allotment co-ordinator's report.

12. Village Hall

To receive the Weybourne Village Hall Management Committee report

Report sent around to all. No comments. There are questionnaires for completion regarding the proposed extension to the village hall. Contact village hall for further information.

13. Weybourne Community Fund

To receive the Weybourne Community Fund report

Cllr Woodhouse stated that post/gates need repairing, the children's party went well and the Xmas lunch is after the Xmas break.

14. The Beach

(a) To receive any updates on beach matters

Cllr Brown stated that the wooden defenses are being looked at by NNDC. Cllr V. Stubbs stated that these were to be replaced years ago. The Clerk to ask Highways and the District Councillor regarding this.

(b) To receive updates on the on-site meeting with NCC Highways

Covered earlier part of the meeting.

15. Co-opt Councillor

To co-opt a new councillor to the council – No applications received and will readvertise in the new year.

(a) Applicants can, if they wish, introduce themselves briefly to the councillors and give some background etc. to support their application.

(b) Note that all applicants and members of the public present will need to leave the meeting whilst the council make their decision

16. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

Cllr V. Stubbs stated within the Norfolk ALC publications there was a model Biodiversity Policy. Cllr V. Stubbs to look over and email around to all.

17. To confirm the date of the next Parish Council Meeting being Wednesday 7th February 2024

This meeting was confirmed.

There being no further business, the Chair closed the meeting at 9.20pm