

# Weybourne Parish Council

Telephone:  
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<http://weybournepc.norfolkparishes.gov.uk/>

You are hereby summoned to attend the Monthly Parish Meeting of Weybourne Parish Council at 7pm on Wednesday 4<sup>th</sup> October 2023 in the Village Hall.

## General information

Please ensure that everyone remains respectful at all times. Anyone becoming disruptive during the meeting will be removed.

A large print copy of the agenda can be obtained from the Clerk.

## Information for Members of the Public and Press:

Should members of the public or press wish to speak on an item on this agenda would they please submit it via email (contact details above) by 5pm on 2nd October 2023. This will then be read out under public participation for members to consider.

Clerk to the council: Dan Futter

Date: 28th September 2023

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## AGENDA

1. (a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.  
(b) To receive and consider apologies.  
(c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.

### 2. Minutes

To approve the draft minutes of the meeting held on 6<sup>th</sup> September 2023.

### 3. Public Participation

(a) The meeting will be adjourned to allow correspondence from members of the public and any councillors with prejudicial interests to speak.

**Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.**

(b) To receive reports from the County Councillor, District Councillor and Police

### 4. Planning

- (a) To consider the following planning application on -
  - i. PF/23/1940 – Millfield, Beach Lane, Weybourne, Norfolk  
Erection of detached dwelling following the demolition of existing buildings and removal of static caravan; alterations to existing dwelling (Millfield) and holiday let to facilitate use as 3-bed holiday unit.
- (b) To consider planning applications received since the publication of the agenda
- (c) To discuss who will speak at the Committee Meeting regarding 3 Barnfield Cottages
- (d) To receive updates on affordable housing
- (e) To receive updates on producing a neighbourhood plan

### 5. Windfarm Developments

- (a) To receive updates regarding the offshore wind developments
- (b) To receive a presentation on the SEP and DEP updates etc.

### 6. Cemetery matters

- (a) To discuss the current maintenance contract
- (b) To discuss the cemetery membrane issue

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- (c) To receive updates on bench maintenance
- (d) To receive updates on the church path pea shingle work
- (e) To receive updates on the Churchyard Conservation Scheme
- (f) To review the current cemetery fees
- (g) To review and accept the proposed cemetery regulations

## 7. Governance (deferred from last meeting)

- (a) Noticeboards and Notices
- (b) Emergency Plan and Flood Warden
- (c) To review and accept the revised Standing Orders

## 8. Harry Dawson Playing Field

- (a) To receive progress updates from the HDPF working party
- (b) To discuss moderate risk issues
- (c) To discuss a reserves policy

## 9. Finance

- (a) To note the bank reconciliation to –
  - I. 23 September 2023
- (b) To note the accounts summary to –
  - I. 23 September 2023
- (c) To approve the following invoices for payment:

I.	D Futter	Salary for September	£ 426.30
II.	D Futter	Expenses for September	£ 53.10
III.	NNDC	Emptying of dog/litter bins (23/24)	£ 1,383.72 (VAT£230.62)
IV.	PKF Littlejohn	External audit	£ 252.00 (VAT£42.00)
V.	WVHMC	Hall hire (Sept)	£ 20.00
VI.	Npower	Streetlighting electricity (July)	£ 91.64 (VAT£4.36)
VII.	Npower	Streetlighting electricity (Aug)	£ 90.22 (VAT£4.30)
- (d) To approve payment of invoices received since the publication of the agenda
- (e) To confirm arrangements for the budget meeting

## 10. Highways & Footpath matters

- (a) To receive any updates on the various parking issues throughout the village
- (b) To receive updates on verge cutting
- (c) To receive updates on the Jericho House verge
- (d) To receive updates on the ROW application for the pathway between Home Farm Rise and the A149
- (e) To receive updates on a grit bin to be placed close to the Village Hall on Home Farm Rise
- (f) To receive updates on the transferral of the VAS work
- (g) To receive updates on the village sign maintenance

## 11. Allotments

- (a) To receive the allotments report from the allotments co-ordinator
- (b) To discuss any tenancy fee rises for the 2024/25 season
- (c) To receive updates on the non-maintained allotments path

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## 12. Village Hall

- (a) To receive the Weybourne Village Hall Management Committee report
- (b) To discuss erecting a notice board on the memorial garden

## 13. Weybourne Community Fund

To receive the Weybourne Community Fund report

## 14. The Beach

- (a) To receive any updates on beach matters
- (b) To confirm who will attend an on-site meeting regarding land at the northern end of Beach Lane.

## 15. Co-opt Councillor

To co-opt a new councillor to the council –

- (a) Applicants can, if they wish, introduce themselves briefly to the councillors and give some background etc to support their application.
- (b) **Note that all applicants and members of the public present will need to leave the meeting whilst the council make their decision**

## 16. Governance

- (a) To confirm a representative for the next stakeholder group meeting regarding Cromer Shoal Chalk Beds

## 17. Correspondence to consider and respond to the following: Items received since the publication of the agenda.

## 18. To confirm the date of the next Parish Council Meeting being Wednesday 1<sup>st</sup> November 2023.