Weybourne Parish Council

**DRAFT MINUTES of the Monthly Parish Meeting held on**

**Wednesday 3rd May 2023, 7pm in the Village Hall.**

**(A large print copy of these minutes can be obtained from the Clerk)**

**Present:** Ruth Gallally (Vice-Chair),Penny Taylor, Charlie Harrison, Robin Woodhouse, Val Stubbs, Peter Gallally and Dan Futter (Clerk & RFO)

**Also** **present**: Four members of the public, the County and District Councillors, Mike Gray and Philip Atkinson (reg. 4(c)) and Nicky Paine (Hornsea 3), Lilly Dowe and James Darwent (VolkerFitzpatrick) (reg, 5 (b))

1. **(a)** **To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr Gallally read this statement out. No issues.

**(b) To receive and consider apologies**

None.

**(c)** **To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None.

**(d) To confirm that Weybourne Parish Council had a result of an uncontested election.**

Statement confirmed.

1. **Minutes**

**To approve the draft minutes of the meeting held on 5th April 2023**

It was agreed by all to approve the revised minutes.

1. **Public Participation**
2. **The meeting will be adjourned to allow correspondence from members of the public and any councillors with prejudicial interests to speak.**

None.

At this point both Cllr Woodhouse and Cllr Harrison entered the meeting.

**(b)** **To receive reports from the County Councillor, District Councillor and Police.**

The County Councillor stated that the report had been circulated prior to the meeting.

In regards to climate strategy, parish councils should be more in line with strategies and programmes moving forward. The country park in Norfolk to be chosen to include planting of half a million trees, including leisure and other activities. Greenway to green spaces, which is located south of Kings Lynn which will continue working with Suffolk/Essex to improve pathways for people.

The County Councillor left the meeting at this point.

The District Councillor stated that the April report was the last to be circulated.

Recruiting for new communication first responders in the area, with their training/expenses paid for. Other parishes are having issues with bin emptying but this doesn’t seem the case in this parish. Any issues do contact the District Councillor. No response from Steve Blatch regarding ongoing issues and the District Councillor will chase up a response regarding the beach signage.

**4. Planning**

1. **To** **consider the following planning reconsultation on -** 
   1. **PF/22/2447 - Land North Of, 21 Home Farm Rise, Weybourne**

It was **agreed** to report the same that was reported for the original application back in December 2022 - It was agreed to oppose the application. Reasons shown below – ‘Policy EN2. Nocturnal Character. Roof lights in a conservation area causing harm to the Dark Sky character of the area. The Parish Council noted the that we were pleased with the design of the property within its location.’

1. **To consider planning applications received since the publication of the agenda**

None.

1. **To receive a presentation on a pre-planning application at Millfield, Beach Lane, Weybourne**

Mike Gray and Philip Atkinson presented the pre-application to the council. The application and proposal were spoken over in more detail, with copies of drawings etc given out to councillors and residents. The drawings/images are just concept at the moment and not finalised, and would welcome people’s views on the application.

It was confirmed that an ecologist will be employed for the pond restoration. Bat boxes/swift boxes etc would be open to discussion and that ecological heating would be thought about.

Any feedback to be sent via the Clerk and a site visit for councillors/residents will be set up in due course.

Cllr R Gallally thanked them for their time and that we are looking forward to the developments.

Both Mike Gray and Philip Atkinson left the meeting at this point.

1. **To receive updates on affordable housing**

No further updates. The District Councillor to send the Clerk details of a contact for this at NNDC.

**5. Windfarm Developments**

**(a) To receive updates regarding the offshore wind developments**

Cllr Stubbs stated that the secretary of state to make a decision in July on moving forward.

1. **To receive a presentation/discussion from Hornsea 3 representatives**

James Darwent led the presentation/discussion with Nicky Paine and Lilly Dowe.

An update on the works was spoke over in more detail to the council, with hard copies of newsletters, plans etc. given out where necessary. Electronic copies will be sent to the Clerk. Any feedback etc. contact the Clerk to send onto Hornsea 3. A breakdown of the presentation and feedback from questions raised can be requested from the Clerk.

Cllr R Gallally thanked them all for attending the meeting.

All representatives and the District Councillor left the meeting at this point.

**6. Harry Dawson Playing Field**

**(a) To receive updates on the playing field developments**

Cllr Taylor to meet our current contractor to go over what is needed completing initially. Cllr Harrison to dispose of the concrete; which there is more in another area. The Clerk to confirm what funds we have at the moment for this project.

1. **To discuss the proposed ‘Terms of Reference’ document for the proposed committee**

Cllr Stubbs stated that the working group needs to be community lead, and presently there is interest from residents to complete grant/fund raising paperwork etc. Adverts for the working group to be completed. The Big Help Out on the allotment path was a great success and we need to purchase some wood preservative to get this completed.

**7. Finance**

1. **To note the bank reconciliation to –**
2. 31 March 2023 (end of the financial year)
3. 23 April 2023

The bank reconciliations were noted.

1. **To note the account summary to -**
2. 31 March 2023 (end of the financial year)
3. 23 April 2023

The account summaries were noted.

The Clerk confirmed that the WCF field lease funds will be banked for next month.

1. **To approve the following invoices for payment:**
2. D Futter Salary for April £ 426.30
3. D Futter Expenses for April £ 44.85
4. Npower Street lighting electricity (March) £ 79.73 (VAT£3.80)
5. Secret Garden Grass verge cutting – April £ 184.00
6. Play Inspection Co. Operational Inspection £ 83.94 (VAT£13.99)
7. Celia Kilner Overpayment on stonemason fee £ 60.00
8. Norfolk County Council Parish contribution – Station Rd gates £ 1066.86
9. K Wortley Expenses for Jubilee Garden £ 50.00

(B Allen Tree Services)

The eight invoices/payments were **approved** for payment.

1. **To approve payment of invoices received since the publication of the agenda**
2. WVHMC Hall hire (April) £ 20.00
3. Norfolk ALC Membership Sub & Website fees 23/24 £ 245.84
4. K Wortley Expenses for Jubilee Garden £ 69.99 (VAT£11.67)
5. NGPM Churchyard & Cems Maint £ 400.00

The four invoices/payments were **approved** for payment.

**8. Highways & Footpath matters**

**(a) To receive updates on verge cutting**

Cllr Stubbs stated that as its No Mow May then no much verge cutting happening. The central parts to be cut in July/early August.

1. **To** **receive updates on planting a new tree in the village**

Cllr Stubbs confirmed that Duncan Baker will attend the tree planting on the 20th May. Cllr Stubbs to look into an appropriate place to plant the tree and the Clerk to confirm the plaque wording which was mentioned in the last meeting.

1. **To** **receive updates on the footpath to beach sign**

Cllr P Gallally stated this has been completed and the sign looks good.

1. **To receive updates on a new contractor for the VAS work**

The Clerk stated that this has been advertised on both social media and the website but with no response. The Clerk to contact a local contractor for their interest.

1. **To discuss the upkeep of the current village gate planters and buying planters for the new village gates**

Cllr Stubbs stated that the current planters are maintained by a resident but we need a budget moving forward to keep up this maintenance plus the maintenance on the new gates. The council are happy for the current resident to carry on with the current maintenance as is the resident plus it was **agreed** that the budget moving forward will be £50 per annum.

1. **To receive updates on the ROW application for the pathway between Home Farm Rise and the A149**

To be deferred to next meeting.

1. **To receive updates on a grit/sand bin to be placed close to the Village Hall on Home Farm Rise**

The Clerk to respond to the village hall to state the bin will be placed where Highways have stated.

**9. Allotments**

**(a) To receive the allotments report from the allotments co-ordinator**

No report received.

1. **To receive updates on the non-maintained allotments path**

Cllr Harrison stated that the pea shingle to arrive this week and the matting to be ordered.

The Clerk to contact Highways and NNDC in regards to the continuous issue with the Beach Lane footpath being overgrown.

**10. Cemetery matters**

**(a) To discuss updates on bench maintenance**

Cllr Taylor to meet with the current contractor to discuss this further.

1. **To receives updates on the church path pea shingle work**

Cllr Harrison to complete after the Coronation.

1. **To discuss applying to the Churchyard Conservation Scheme**

Cllr Stubbs stated that post churchyard meeting that areas will be marked with canes stating that these sections are not to be mowed. All **agreed**. The Clerk to contact our current contractor to make them aware of this. There will be a plaque placed on the churchyard gate which the vicar is in favour of.

**11. Village Hall**

**(a) To receive the Weybourne Village Hall Management Committee report**

Report sent around to all prior to the meeting.

1. **To receive updates on the Memorial Garden**

Cllr Stubbs stated the memorial garden is looking great, with both bee banks and swift boxes added.

**12. Weybourne Community Fund**

**To receive the Weybourne Community Fund report**

Cllr Woodhouse stated there will be a car boot sale this Sunday, and the picnic in the park in the afternoon will definitely now be inside because of bad weather forecast.

**13. The Beach**

**(a) To receive updates on the signage for beach safety**

This was covered earlier, with Cllr Holliday chasing this up.

**(b) To receive updates on any other beach matters**

None.

**14. Governance**

**(a) To receive updates regarding the upcoming Coronation**

Bunting to be placed and a projector will be sorted to project the Union Jack onto the church during the entire period of the Coronation.

**(b) To discuss to include councillor photos on the website and notice board**

It was **agreed** not to proceed.

1. **To thank all outgoing councillors**

Cllr R Gallally on behalf of the council thanked Lyndon Swift, Steven Todd, Johnny Seago for all their time and commitment to the Parish Council and stated that both today would be her last meeting and also for Cllr P Gallally.

1. **To discuss any further details on the Annual Council Meeting (Wednesday 10th May 2023)**

A draft agenda was sent around to all councillors prior to the meeting. The only amendment is to add the issue with artificial flowers on the cemetery. The Clerk to add.

**15. Correspondence to consider and respond to the following:**

**Items received since the publication of the agenda**

Cllr Woodhouse stated that the arrangements for the Jericho House verge may have changed. The Clerk to investigate further.

**16. To confirm the date of the next Parish Council Meeting being Wednesday 7th June 2023**

This meeting was confirmed.

There being no further business, the Vice Chair for the meeting closed the meeting at 8.45pm