

Weybourne Parish Council

**DRAFT MINUTES of the Monthly Parish Meeting held on
Wednesday 7th December 2022, 7pm in the Village Hall.
(A large print copy of these minutes can be obtained from the Clerk)**

Present: Lyndon Swift (Chair), Ruth Gallally, Penny Taylor, Peter Gallally, Charlie Harrison, Robin Woodhouse, Johnny Seago, Val Stubbs and Dan Futter (Clerk & RFO)

Also present: County Councillor, District Councillor and one member of the public.

- 1. (a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

CLlr L Swift read this statement out. No issues.

- (b) To receive and consider apologies**

Apologies from CLlr Todd. Apology accepted by all present.

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

None.

2. Minutes

- To approve the draft minutes of the meeting held on 2nd November 2022**

All agreed to approve minutes.

3. Public Participation

- (a) The meeting was adjourned to allow correspondence from members of the public and any councillors with prejudicial interest to speak.**

None

- (b) To receive reports from the County Councillor, District Councillor and Police.**

County Councillor report sent around to all councillors prior to the meeting. The District Councillor sent around a report for November.

CLlr Vardy (County Councillor) stated that if any one is struggling during this difficult time, then Norfolk CC can support them. Good feedback on the recycling centre plans which will be submitted after Christmas. Through CLlr Vardys Cabinet responsibilities he has introduced a carbon literacy programme, where members will be informed about carbon reduction, what this all means and how it fits going forward etc. This programme will be coming out next year to town and parish councils. Also organising a large business seminar in April to get businesses to take actions regarding carbon reductions etc. Good response to trees with 60K purchased to help this project.

CLlr Woodhouse entered the meeting at this point.

CLlr Holliday (District Councillor) stated that the speed limit on the coast roads will be cut from 60mph to 40mph but the road between Weybourne to Sheringham will not be reduced. CLlr Holliday and CLlr Vardy to investigate into this further. There is a proposal to remove the conservation area off of the marshes, which CLlr Holliday is going to oppose to and asks more people to object to as well. Closing date is the 20th January 2023, and CLlr Holliday to send on the information to the Chairman and Clerk.

CLlr Stubbs stated that because of the change of the levelling up bill to get rid of the housing targets on the local plan, what is the impact on the plan. CLlr Holliday to investigate this further.

CLlr Swift stated that the 200% council tax that's planning to be brought in on second homes. There seems to be an argument between district councils, county councils and the Government regarding getting funding from this. CLlr Swift stated that this money shouldn't just go into a random pot but to help the parishes accordingly. This was taken on board by both the district and county councillors.

Police report was sent around prior to the meeting.

The County and District Councillors left the meeting at this point.

4. Planning

- (a) To consider the following planning applications**

**i. PF/22/2456 - Land Adjacent to The Maltings, The Street, Weybourne, Holt, Norfolk, NR25 7SY
Erection of two-storey dwelling**

It was **agreed** to oppose the application. Reasons shown below -

Lack of garden. The Roost in Weybourne was previously denied planning due to lack of / insufficient garden. Too much north facing glazing. Policy EN2. This is within a conservation area and this will have an effect on the Nocturnal Character. Access to parking. This has the ability to cause issues with neighbouring properties. Disruption during construction on a public right of way. It was noted that the Parish Council were happy with the overall design and thought it was extremely sympathetic to the area. Maybe if the footprint was slightly smaller it would address these issues.

**ii. PF/22/2447 - Land North Of, 21 Home Farm Rise, Weybourne, Norfolk
Erection of two-storey dwelling**

It was **agreed** to oppose the application. Reasons shown below -

Policy EN2. Nocturnal Character. Roof lights in a conservation area causing harm to the Dark Sky character of the area. The Parish Council noted that we were pleased with the design of the property within its location.

(b) To consider planning applications received since the publication of the agenda

None.

**(c) To confirm if any councillors would like to speak at the Development Committee regarding PF/22/1885 –
Erection of single-storey front and rear extensions and rendering of property, Heath View, Holt Road,
Weybourne**

It was **agreed** that both Cllr Swift and Cllr Harrison will attend.

(d) To discuss Dark Skies policies

Cllr Swift stated that if we want to go down this route then we need a policy for Dark Skies for the parish council. Cllr Swift has spoken to CPRE, Norfolk Coast Partnership and various other contacts regarding Dark Skies recently. As an AONB we have the same legal protection as a national park, but NNDC seems to be afraid of being challenged, with further costs. As a parish council we can do our own policy, which we can say what we want as part of the local plan for Weybourne as part of Dark Skies. The Norfolk Coast Partnership are holding lots of events at the moment regarding Dark Skies, with one being the Dark Skies Pledge. This is a promotion for residents to turn off their outside lighting etc. Cllr Swift stated that we can join the CPRE, which is not too expensive, and then we have the access to their legal departments, advice on planning, the countryside and AONB etc. It was **agreed** that Cllr Swift will look into this membership.

Cllr Stubbs stated that we should have a neighbourhood plan, as we would have more authority regarding planning issues etc. Cllr Swift stated we can get the help with introducing this from CPRE and NNDC.

Cllr Swift stated that The Norfolk Coast Partnership have asked if we would like to be involved with their switch off on the 29th January. This is a ten-minute switch off, and they have said they would bring speakers down on this evening to promote Dark Skies etc. Cllr Swift to investigate into this further.

(e) To discuss Dark Skies pledge

Covered in section (d).

(f) To discuss promotion of Dark Skies

Covered in section (d).

(g) To receive any updates on affordable housing

No further updates.

5. Harry Dawson Playing Field

To receive updates on the playing field developments

Cllr Swift have spoken to three companies, and waiting on receiving quotes.

Cllr Swift has looked at moving the goal etc. down to the bottom of the field which is more level and then having the play equipment at the top of the field, with the bottom right hand corner to be tarmacked and made into a picnic area.

Price wise has been indicated at an estimate of £80K. We have 40K presently but there are grants that we can apply for to raise the funds further but we can not apply for a grant until we have a quoted figure. This estimate doesn't include the fencing.

Cllr Harrison to speak to the resident regarding using their digger to take away the old equipment. Cllr Swift stated about doing this in mid to late January, where we can advertise to get residents to come and help.

6. Windfarm Developments

To receive any updates regarding the offshore wind developments

Cllr Stubbs sent around her briefing prior to the meeting. Further consultation is taking place on the Horsted Hornsea Three fund in February, with Cllr Stubbs attending. A final investment decision hasn't been made as yet and should be decided by the end of this year. Our complaint to Equinor will be looked at the planning inspectorate, and when they decide to complete the examination then Cllr Stubbs will attend to put our case forward. The Community Benefit Fund which is worth £700K per year, we are definitely in the catchment area, and when this money becomes available then this is another source of funds of the HDPF project.

7. Finance

(a) To note the bank reconciliation to –

- i. 23 November 2022

The bank reconciliation was noted.

(b) To note the account summary to -

- i. 23 November 2022

The account summary was noted.

(c) To approve the following invoices for payment:

I.	D Futter	Salary for November	£ 375.00
II.	D Futter	Salary for December (postdated chq)	£ 375.00
III.	D Futter	Backdated Salary (1 Apr 22 - 31 Oct 22)	£ 210.00
IV.	D Futter	Expenses for November	£ 62.23 (VAT £2.50)
V.	Gardenaid	Churchyard & Cems Maint (Oct)	£ 372.00
VI.	The Acorn Workshop	Footpath sign	£ 294.00 (VAT£49.00)
VII.	NNCT	Donation	£ 600.00
VIII.	Npower	Street lighting electricity (Oct)	£ 104.87 (VAT£4.99)
IX.	Wave	Allotments – water bill (Aug to Nov)	£ 83.90
X.	Weybourne PC	Funds into HDPF acct	£ 1388.28
XI.	WVHMC	Hall hire (Oct)	£ 20.00
XII.	WVHMC	Hall hire (Nov)	£ 20.00

The Clerk stated that since the publication of the agenda that Npower had been in contact, via post, to send a credit note for the amount of £104.87. A revised invoice for October was sent with the new amount of £65.47 (VAT £3.12). This invoice was approved for payment.

The Clerk stated that the funds for £1388.28 doesn't need moving into the HDPF account, as this had already been completed in a previous month.

The other ten invoices/payments were **approved** for payment.

The Clerk explained that a resident would like to retract their donation to the HDPF fund and transfer this donation onto the Community Fund. This will be added to the next agenda to discuss further.

(d) To approve payment of invoices received since the publication of the agenda

I.	Norfolk Prop Maint	Churchyard & Cems Maint (Nov)	£ 400.00
II.	C Harrison	Expenses for allotments & cems work	£ 2,666.11 (VAT £444.35)

The two invoices/payments were **approved** for payment.

(e) To approve the draft budget and precept for 2023/24

Cllr Swift, Cllr Taylor, Cllr P Gallally and the Clerk met last week to draft the budget and precept for 2023/24.

Cllr Swift went over the draft budget in the meeting, and confirmed that the precept will be the same, at £18,720.

All present **approved** the draft budget and precept with Cllr Harrison proposing and Cllr P Gallally seconded.

8. Highways & Footpath matters

(a) To receive updates on verge cutting

Cllr Swift stated that bulbs should be coming through in January, with cutting resuming in March. Cllr Harrison confirmed he will get the new notice board up as soon as possible.

(b) To receive updates regarding streetlighting grants

Cllr Swift stated that the grant money has been received. This work should commence shortly with the contractor. The Clerk stated that a resident on Springfield Close raised concerns about the streetlights being turned off. It was agreed in the meeting that via the village survey no objections were raised so will carry on moving forward. Cllr Swift to speak with the resident.

(b) To receive updates on planting a new tree in the village

The Clerk stated that Norfolk CC Highways responded with a plan showing an indication of where they would be happy for us to plant a tree in this area. It was **agreed** in the meeting that this location is good. It was discussed the possibility of planting a Rowan tree in this area. The Clerk to contact Norfolk CC Highways to move forward and to contact Natural Surroundings for their advice.

(c) To receive updates on the footpath to beach sign

Cllr Swift stated that the sign has been received and will be placed in due course.

9. Allotments

(a) To receive the allotments report from the allotments co-ordinator

No report received.

(b) To receive updates on the allotment path work

Cllr Harrison stated that last Friday the digger was used to dig the path up, with both Cllr Harrison and Cllr P Gallally reshingling the path. Cllr Swift stated that the path looks great and would like to thank both Cllr Harrison and Cllr P Gallally for their work. The Clerk to send a letter of thanks to the resident for the use of their digger. Cllr Harrison stated the netting etc. on the raised beds will continue.

Cllr Harrison stated as this path is maintained by the parish council then it would be good for the other path to be taken on by the parish council as well. Cllr Swift to investigate further.

10. Cemetery matters

(a) To discuss any updates on bench maintenance

Cllr Swift confirmed bench locations list and the Clerk can now obtain a quote from the contractor.

(b) To receives updates on the church path pea shingle work

Cllr Harrison is halfway through completion with further loads to lay.

(c) To discuss applying to the Churchyard Conservation Scheme

To be deferred to the next meeting.

(d) To discuss correspondence regarding recent theft from a grave

It was **agreed** as this is the first incident in many years that we keep vigilant going forward.

11. Village Hall

(a) To receive the Weybourne Village Hall Management Committee report

Report received and sent around prior to the meeting.

(b) To receive any updates on the Memorial Garden

Cllr Stubbs stated that the grant application has been submitted, with a positive response, and will get a response back by the 12th December. Cllr Stubbs and a resident have been in touch with various people and businesses throughout the county, regarding the design, trees, plants, bee hotels etc., which has been incredibly positive. Cllr Stubbs stated that the boat donation, from WVHMC, unfortunately isn't going to work as the boat location in the garden would affect the maintenance of the wildflowers in that area. Cllr Stubbs stated it would be god to have any many people as possible to help planting etc.

12. Weybourne Community Fund

To receive the Weybourne Community Fund report

Cllr Woodhouse stated that quiz night and the first children's party in three years went well. The rest of the funds will be contributed to a senior citizens party. Cllr Stubbs mentioned to Cllr Woodhouse about the trees offer from the County Councillor.

13. The Beach

(a) To receive any updates on the signage for beach safety

Cllr Swift received an email from NNDC, and the sign will be sorted in time for the new season.

(b) To receive any updates on campervan overnight parking

Cllr Swift stated that there have been objections from NNDC to move this forward.

(c) To receive any updates on any other beach matters

No updates.

14. Governance

(a) To receive updates on any NNDC responses regarding relationship and lack of dialogue

There has been various correspondence from Cllr Swift and NNDC on various subjects. There is been a lack of notice with no response on subjects stated. Cllr Swift to take this further with the planning inspectorate. NNDC have stated that no officers will come and speak to the parish council on these subjects.

Cllr Swift asked when they will respond to all the points outstanding and NNDC have stated they would come to our parish council meeting in February or to an Extraordinary Parish Meeting that we can host in January.

It was **agreed** in mid-January to have an Extraordinary Parish Meeting, where the public can be invited to, and listen to NNDCs responses and also regarding options to the playing field. The Clerk to book this with the village hall.

(b) To discuss membership of CPRE

It was **agreed** for Cllr Swift to investigate further.

(c) To discuss possible removal of grant funding

Cllr Swift stated that this funding has been advertised on our website for four years with no uptake. It was **agreed** to remove the policy from the website but would always consider any uptake.

15. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

The Clerk stated that an email from NNDC regarding potential funding opportunities. This is for the Community Hot-Spot Fund and the Norfolk Household Support Fund. It was **agreed** that the Clerk will add this information to our website and social media for signposting purposes.

Cllr Harrison asked if the footpath from Home Farm Rise to the main street is an official right of way. The Clerk to investigate further.

Cllr Harrison stated that full planning permission has been granted in regards to the Maltings Hotel.

16. To confirm the date of the next Parish Council Meeting being Wednesday 1st February 2023

The next Parish Council Meeting was confirmed as Wednesday 1st February 2023.

There being no further business, the Chair closed the meeting at 9.24pm