

Weybourne Parish Council

DRAFT MINUTES of the Monthly Parish Meeting held on

Wednesday 6th July 2022, 7pm in the Village Hall.

(A large print copy of these minutes can be obtained from the Clerk)

Present: Ruth Gallally (Vice-Chair), Peter Gallally, Charlie Harrison, Val Stubbs, Penny Taylor, Robin Woodhouse and Dan Howes (Clerk & RFO)

Also present: Cllr Victoria Holliday, Cllr Eric Vardy and one member of the public.

1. **(a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr R Gallally chaired the meeting in Cllr Swifts absence. Cllr R Gallally read this statement out. No issues.

(b) To receive and consider apologies

Apologies from Cllr Swift, Cllr Todd and Cllr Seago.

(c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.

None.

2. **Minutes**

To approve the revised minutes of the meeting held on 1st June 2022

All agreed to approve revised minutes.

3. **Public Participation**

(a) The meeting was adjourned to allow correspondence from members of the public and any councillors with prejudicial interest to speak.

None

It was **agreed** by all councillors at this point to bring forward section 13 for the County/District Councillors input.

13. **The Beach**

(a) To receive any updates on the signage for beach safety

The Clerk stated that NNDC confirmed that the beach signage and the car park sign have been placed. Cllr Stubbs stated she has heard that the signage doesn't look good. Cllr Holliday to check over at the end of this week and investigate further.

(b) To receive any updates on any other beach matters

Cllr R Gallally read out the following statement from Cllr Swift –

'Tim Adams (leader of the council) has now decided the revetment is now a palisade and therefore not part of the sea defenses and will therefore not be replaced despite being told it will be for four years and told its part of the defenses for years! The diamond fencing to be repaired, nothing about wooden fences. Boats, tractors etc. nothing to be done and no response to request for risk assessment for car park and third party abandoned property. A request by the Chair to add a formal complaint to NNDC regarding beach and beach signage, empty properties/state of land on Station Road etc. And lack of responses to correspondence. Add to next agenda.'

It was **agreed** to add this to the next agenda.

3. **(b) To receive reports from the County Councillor, District Councillor and Police.**

The County and District Councillors reports were sent to all prior to the meeting.

Cllr Vardy (County Councillor) stated that the new planned recycling centre at Sheringham is a vast improvement.

There are drop-in centres to look over plans in Sheringham and the consultation to respond expires at the end of July. Norfolk CC have provisionally allocated £350K on a 50/50 basis (Parish Partnership Scheme 2023/24) to fund schemes put forward by T&PCs to deliver projects that are priorities for local communities. If you need to contact Cllr Vardy then do so via The Clerk who will pass all messages on.

Cllr Holliday stated that ambulance response times to the N&N are incredibly bad at the moment, probably down to lack of social care. There is a meeting about this next week and will report back. There are seven new first

responders been allocated in this area. Meeting with Environmental services on Friday to discuss way forward with the property on Station Road, with the Enforcement team stating they will serve a Section 215 notice to cut back the vegetation encroaching onto the neighbours property. The property on Beck Close will be visited by Environmental services to look at the issues with the sewerage system and the rat problem. Also, a meeting this week to move forward with beach issues.

Both the District and County Councillors left the meeting at this point.

4. Planning

(a) To consider the following planning applications

- i. CD/22/1387 - Pond Farm, New Road, Bodham, Holt, Norfolk, NR25 6PP

The Council **opposes** the planning application on its environmental impact.

- ii. PF/21/2591 - Maltings Hotel, The Street, Weybourne, Norfolk, NR25 7SY

Amended plans received – amended elevations to show the insertion of new windows

The Council **agreed** they would need to make a comparison to the original plans. The Clerk to send the original and amended plans around to all councillors to gather their opinions to respond to NNDC.

(b) To consider planning applications received since the publication of the agenda

None.

(c) To receive any updates on the Hoxne House planning application

Cllr R Gallally confirmed that this application has been withdrawn.

(d) To discuss any updates regarding the Kelling Heath Planning Application

Cllr Todd send around information to all prior to the meeting. This will be deferred to the next meeting.

(e) To discuss responding to the Planning Applications Consultation Draft

It was confirmed by all that no response was needed.

(f) To receive any updates on affordable housing

Cllr R Gallally stated that Cllr Swift has a meeting with Mr. Hay-Smith on the 12th July. To keep on the agenda.

5. Windfarm Developments

To receive any updates regarding the offshore wind developments

Cllr Stubbs stated no report this month as very little to report. Orsted have recently sent round a public information leaflet, with no actual updates and good information. Cllr Stubbs sent a letter to Equinor pushing them again to use the route through the Wash with no response. Had a response from Duncan Baker stating this is a sensible suggestion which he agrees with.

6. Finance

(a) To note the bank reconciliation to –

- i. 23 June 2022

The bank reconciliation was noted.

(b) To note the account summary's to -

- i. 23 June 2022

The account summary was noted.

(c) To approve the following invoices for payment:

i.	D Howes	Salary for June	£ 345.00
ii.	D Howes	Salary for July (post-dated chq)	£ 345.00
iii.	D Howes	Expenses for June	£ 65.87
iv.	npower	Streetlighting (May)	£ 102.18 (VAT£4.87)
v.	NNDC	Dog/Litter Bin emptying	£ 1,003.08 (VAT £167.08)
vi.	Secret Gardens	Grass verge cutting (May)	£ 160.00
vii.	Garden aid	Churchyard & Cems Maint (May)	£ 377.00
viii.	Cozens	Streetlighting Maint	£ 30.00 (VAT£5.00)
ix.	SB Auditing	Internal audit	£ 50.00
x.	WVHMC	Room hire (June)	£ 18.00

The ten invoices/payments were **approved** for payment.

(d) To approve payment of invoices received since the publication of the agenda

i.	Secret Garden	Grass verge cutting – June	£ 160.00
ii.	Garden aid	Churchyard & Cems Maint (June)	£ 352.00
iii.	Comm Heartbeat Trust	Defibrillator equipment	£ 51.60 (VAT£8.60)
iv.	L Swift	Expenses for Jubilee Beach Party	£ 198.68 (VAT£28.04)

The four invoices/payments were **approved** for payment.

(e) To approve any Jubilee Party on the beach expenses for Cllr Swift

It was **agreed** by all to approve the beach expenses for Cllr Swift. This was added to Section 6 (d) (iv).

(f) To note the Internal Audit report was received

The Clerk confirmed that the Internal Audit report was received and passed.

(g) To note the AGAR was signed and sent onto the external auditors

The Clerk confirmed that this has been signed and will be sent onto the external auditors.

7. Highways & Footpath matters

(a) To receive updates on verge cutting

Cllr Stubbs stated the verges are not being cut but there is not much growing at the moment because of the dry weather. Nick Acheson has visited the village recently and commended us on what we have done. The notice board has been ordered with Cllr Harrison and Cllr P Gallally helping to put this up. Cllr Stubbs to speak with the contractor in regards to cutting back the verges in August and then will sort out the racking afterwards. For the longer term then it would be good to have someone to complete cut and collect mowing. The Clerk to contact the contractor to get a quote on this additional work and bring back to the next meeting.

(b) To receive updates regarding streetlighting grants

The Clerk read out a status update from Cllr Todd which states that the formal application cannot be submitted until after the 1st September, with the next grant meeting in October where they want the most up to date information for that meeting. Its within Cllr Todds diary to complete in the first week.

(c) To receive updates on the signage for Sandy Hill Lane permissive footpath

Cllr R Gallally stated that the signage is in place, but it is a small disc, not very visible and may need repositioning. The Clerk to investigate if this is Highways responsibility and investigate further.

(d) To receive updates on planting a new tree in the village

Cllr Stubbs and Cllr Swift are working on this. Cllr Stubbs contacted NNDC about planting a new tree on Pine Walk, and they think Highways will object to this. The Clerk to contact Highways to investigate further and to also ask about the possibility of tree planting outside the village hall.

The Clerk to ask Norfolk ALC about the tree issues within the Churchyard.

(e) To discuss any responses to the Section 53 Notice of Decision

It was agreed no response was needed.

(f) To receive updates on the footpath to beach sign

The Clerk stated that NNDC have confirmed consent, and read out a quote etc.

It was confirmed that Cllr P Gallally will take a photo of a wooden sign and send this onto the Clerk.

(g) To receive any updates on the Polices offer to talk to the PC about the new VAS

It was confirmed that the Clerk will contact Mr. Gower-Smith to arrange a visit for a future meeting.

(h) To note no responses were received by the Clerk regarding the Public Transportation Consultation

It was confirmed by the Clerk that no responses were received.

8. Allotments

(a) To receive the allotments report from the allotments co-ordinator

The Clerk read out the report –

‘Nothing really has changed to report on, just a thank you from the allotment holders to the Community fund for cutting the tall grass adjacent to the allotment plots.’

Cllr R Gallally stated there has been some complaints about a couple of plots and also some damage. The Allotments Co-Ordinator has asked all allotment tenants to be vigilant. It’s been confirmed that the land has been mowed.

(b) To discuss issues from the previous report

This has already been dealt with.

9. Cemetery matters

(a) To receive updates on any maintenance matters

The new gravel for the pathway has been placed.

(b) To review the current schedule of work for the new contract starting 1st October 2022

It was **agreed** that no changes are needed for the current schedule of work.

(c) To discuss way forward with the memorial application enquiry

It was **agreed** by all to approve the current memorial application, and move no further forward on the current memorial.

10. Village Hall

To receive the Weybourne Village Hall Management Committee report

The report was sent around to all prior to the meeting.

11. Harry Dawson Playing Field

(a) To receive report regarding the playing field weekly inspections and consider any recommendations

Cllr P Gallally to send his report to the Clerk. Weeds need immediate attention and also some dead tree branches need removing. The Clerk to contact our contractor. Cllr P Gallally and Cllr Harrison will remove the slide asap. Cllr Stubbs stated that on our next agenda we should add organising a working weekend on the park and will be advertised on our website and social media.

(b) To confirm Cllr Seago to carry out the weekly playing field inspection from 6th July 2022 to 3rd August 2022 and to confirm Cllr Harrison to carry out the weekly playing field inspection from 3rd August 2022 to 7 September 2022

It was stated that the Clerk will confirm with Cllr Seago post meeting and all confirmed by Cllr Harrison.

(c) To discuss the current condition of the playing field

This was discussed within Section 11 (a).

(d) To receive updates in regards to funding possibilities and future developments at the HDPF

The Clerk stated that the Tesco application is half way complete.

(e) To receive any updates on advertising for a handyman

Cllr Swift is in the process of dealing with this.

(f) To receive updates on the removal of the slide and the possibility of scrap value

Cllr Harrison to complete.

12. Weybourne Community Fund

To receive the Weybourne Community Fund report

Cllr Woodhouse stated that the verge was cut on the inside of the field and the allotment part was cut. The boot sale was successful and the 130 Club is in process to raise money for the field.

14. Governance:

(a) To receive any updates on the Weybourne working party

No updates. To keep on agenda.

(b) To discuss any response to the Holt Barclays closure

Cllr R Gallally stated that Cllr Holliday has written a response asking for the decision to be reversed. It was **agreed** that the Clerk will respond on behalf of the parish council in regards for the decision being reversed.

15. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

Cllr Woodhouse stated that a property at Seastone Cottages were using a lead from their property to the car which is going over the public footpath. The Clerk to contact Highways to report this.

16. To confirm the date of the next Parish Council Meeting being Wednesday 7th September 2022

The next Parish Council Meeting was confirmed as Wednesday 7th September 2022.

There being no further business, the Chair closed the meeting at 8.25pm