

Weybourne Parish Council

DRAFT MINUTES of the Parish Council Meeting held on
Wednesday 2nd March 2022, 7.30pm in the Village Hall.

(A large print copy of these minutes can be obtained from the Clerk)

Present: Lyndon Swift (Chair), Ruth Gallally, Charlie Harrison, Val Stubbs, Peter Gallally, Penny Taylor, Johnny Seago, Steven Todd, Robin Woodhouse and Dan Howes (Clerk & RFO)

Also present: Cllr Victoria Holliday, Cllr Eric Vardy, and four members of the public.

1. **(a) To confirm that this meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately.**

Cllr Swift read this statement out. No issues.

- (b) To receive and consider apologies**

None

- (c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.**

Cllr Swift stated that the pub landlord is connected to Kelling Heath Holiday Park, so will not vote or comment on the planning application at section 6 (a) i.

2. Minutes

- To approve the minutes of the meeting held on 2nd February 2022.**

The minutes were **agreed** as a true record of the meeting.

3. Public Participation

- (a) The meeting was adjourned to allow correspondence from members of the public and any councillors with prejudicial interest to speak.**

Member of the public addressed the District Councillor on how complicated the Local Plan is, and how hard it is to respond to this document.

Cllr Holliday stated that the Local Plan has now been around for a while for consultations etc. and that you can always contact Planning Services for guidance and advice.

Member of the public addressed the County Councillor on how they can guarantee that road improvements will be put into place when new homes will be built in the area.

Cllr Vardy stated that there is a statutory requirement for the traffic to be assessed, and this would be passed onto the district council.

- (b) To receive reports from the County Councillor, District Councillor and Police.**

Cllr Vardy stated that his report was circulated prior to the meeting.

The purchase of the new SAM2 is being processed and will be received shortly.

There are new communications between County and Parish Councils, in a forum set up, which circulates all relevant information to Parish Councils, so this will be monitored going forward. Cllr Stubbs raised the point if this is a two-way process, so we can report back to County etc., which will also be monitored but Cllr Vardy always happy to pass on enquiries to relevant departments etc.

Cllr Swift stated that a chase up on Station Road property regarding overgrown hedges. Cllr Vardy to chase this up and will copy us into communications so the Parish Council can also chase this up.

Cllr Holliday will pass her report around after this meeting.

Further to the report, The Taxi Association has decided against increasing their fares as they feel an increase in taxi fares will have a negative impact on their business. Full Council increased NNDC council tax by £4.95 per Band D household. Equinor are holding an Information Day on 10th March, which is an education session on the benefits of wind farm energy, and would like to encourage all to come along. The Ambulance Trust are looking for further Community First Responders with training and support provided. A recent meeting was held regarding campervan overnight parking causing environmental damage at one of our coastal villages. The police, NNDC and the landowners are looking at ways to mitigate this and will be reported back at the next meeting.

Cllr Swift has had a negative response from NNDC in regards to what can be done at the beach which includes the boats/tractors etc. In regards to the property at Seastone which is unoccupied; the council have stated that

someone is living there. The property on Beck Close has had a section 215 placed on this. The empty property on All Saints was chased up with NNDC with no response regarding a dwelling order. Cllr Holliday to help and chase this up with the help of Cllr Swift.

The Police cluster newsletter had been received.

It was **agreed** to move section 6, Planning (c) to this part of the meeting. Then to cover the rest of section 6 and move back to section 4.

6. Planning

(c) To note the actions from the Local Plan meeting

Cllr Swift stated that there were two meetings in regards to the Parish Councils response, which was distributed around to all councillors, and an emailed copy was sent out to all North Norfolk Parish Councils with some interesting feedback; with some not knowing the plan was out until early February and the incapability of responding within the short time period. Cllr Stubbs stated how overly complicated the form is (which she has read in detail) and how inaccessible it is for people with no planning background. Cllr Swift stated that this plan will bring about a democratic void with low responses, Cllr Holliday will feedback this to NNDC.

Cllr Swift went over the Parish Councils response in more detail (The Local Plan response is attached to these minutes), and stated this response will be added to the portal tomorrow. Cllr Swift stated that previously we have had zero responses from our replies, and that we will register to speak at the public enquiry accordingly.

All councillors **agreed** for the Local Plan response to be submitted.

(a) To consider the following planning applications

- i. PF/22/0351 - Wood Hill Caravan Park, Cromer Road, East Runton &, Kelling Heath Holiday Park, Sandy Hill Lane, Weybourne, Norfolk
Phased relocation of static caravan pitches.

Some councillors went to a meeting in regards to this.

It was **agreed** that the Council **objects** to the following; highway safety and traffic, nature and conservation and design and materials.

It was **agreed** that Cllr Todd, Cllr P Gallally and Cllr Harrison will liaise to produce a response on these objections. This will be sent onto the Clerk to pass onto NNDC.

- ii. RV/22/0306 - The Folly, The Street, Weybourne, Holt, Norfolk, NR25 7SY
Removal of condition 5 (requiring removal of compound style fence) of planning permission PF/21/2684 - (Demolition of single-storey extension and erection of two-storey extension with glazed link and single-storey extension)

Cllr Swift stated that despite our objections this planning application was passed.

It was **agreed** that the Council still **objects** to this application on the grounds that the objections have been put there for a good reason.

(b) To consider planning applications received since the publication of the agenda

None

(d) To receive any updates on affordable housing

No updates.

At this point the District Councillor and the County Councillor left the meeting.

4. Windfarm Developments

To receive any updates regarding the offshore wind developments

Cllr Stubbs sent a report to all councillors prior to the meeting.

Cllr Stubbs stressed we need to encourage the parish to attend this meeting in Sheringham, and will contact Equinor for the possibility of putting on mini buses for our residents to this location. Cllr Stubbs can not make this meeting but will attend the Aylsham meeting.

Cllr Stubbs and Cllr Swift to put up signs around the village asking residents that this is their opportunity to discuss alternatives with Equinor etc.

In regards to Hornsea 3, at the stage of discussing the finer details of planning conditions with the planning authorities. Cllr Stubbs to contact NNDC planning to find out what's happening and will report back.

Cllr Stubbs wrote to Norfolk CC approx. a month ago in regards to them joining OffSET, with no response. The Clerk has chased this up and Cllr Stubbs to contact Cllr Vardy in regards to this. Everyone thanked Cllr Stubbs for all her continuing work.

5. Finance

(a) To note the bank reconciliation to –

- i. 23 February 2022

The bank reconciliation was noted.

(b) To note the account summary's to -

- i. 23 February 2022

The account summary was noted.

(c) To approve the following invoices for payment:

i.	D Howes	Salary for February	£ 339.00
ii.	D Howes	Expenses for February	£ 15.00
iii.	D Howes	Expenses for Dog Waste Bin (Wybone)	£ 94.31 (VAT£15.72)
iv.	Cozens	Streetlighting maintenance	£ 30.00 (VAT£5.00)
v.	Edtronics	VAS maint & relocation	£ 340.00
vi.	Gardenaid	Churchyard & Cems Maint (Jan)	£ 352.00
vii.	Info Commissioner	Data Protection fee	£ 40.00
viii.	V Stubbs	Expenses for bulbs/seeds etc.	£ 229.26 (VAT£4.17)

The eight invoices/payments were **approved** for payment.

(d) To approve payment of invoices received since the publication of the agenda:

- i. WVHMC Village Hall hire (Feb) £ 18.00

The one invoice was **approved** for payment.

7. Highways & Footpath matters

(a) To receive updates on verge cutting

Cllr Swift has spoken to Jim who stated its not worth his while, so the Clerk to speak to Tony to see if this work can be completed.

Cllr Stubbs contacted Stuart in regards to which verges do not need to be cut etc. All bulbs are starting to come through, and the seeds need to be planted in March. Cllr Stubbs to look into a date and add to poster etc.

(b) To discuss the verge proposition outside Jericho House

Info was sent around prior to the meeting.

Cllr Swift stated that this verge needs to be consistent with all other verges.

Cllr Swift to draft an agreement for the residents of Jericho House which will be reviewed annually. This will be circulated to all councillors.

(c) To receive any updates on obtaining a replacement SAM2

Discussed earlier in the meeting with the County Councillor.

(d) To receive any updates regarding streetlighting timers

Cllr Swift stated we would look into grant options and this will be deferred to the next meeting.

(e) To discuss The Wensum Link Road

It was **agreed** to not respond as a Parish Council and leave this to individuals to respond.

8. Allotments

To receive the allotments report from the allotments co-ordinator

Cllr Swift stated that the allotments co-ordinator said that seeds were blowing over from the land uncut on the Community Field. Cllr Woodhouse stated he has asked for this area to be cut back.

9. Cemetery matters

(a) To receive updates on any maintenance matters

The Clerk to send over pea shingle quotes to Cllr Harrison.

(b) To receive updates on a new pagoda and water butt

It was **agreed** by all councillors to go ahead and purchase the pagoda which Cllr Seago sent around to all councillors. The Clerk to liaise with Cllr Seago.

(c) To discuss the condition of the turkey oak in the churchyard

Cllr Stubbs contacted Peter Beer about cutting back the ivy, which he wasn't keen on but did raise the issue if the turkey oak is safe. It was agreed to bring in a tree surgeon. Cllr Harrison to liaise with the Clerk on tree surgeon contact information.

(d) To receive any updates on the tree work within the churchyard

Cllr Harrison to complete the work this week to reduce the canopy.

10. Village Hall

To receive the Weybourne Village Hall Management Committee report

Report was received.

Cllr Swift stated that we agreed to donate £500 per year for grounds maintenance, which now includes the grass that we need to cut and the memorial garden. It was **agreed** to reduce the donation to £100 per year. This will be added to next months agenda and the donation will be sent with a letter of explanation.

11. Harry Dawson Playing Field

(a) To receive report regarding the playing field weekly inspections and consider any recommendations

Cllr Harrison to send reports to the Clerk. Cllr Harrison to dispose of the recently removed slides, and to look into scrap value. On the western boundary there is a tree hanging over into the swing area. Cllr Harrison to send around an email for help when he proposes to cut this back.

(b) To confirm Cllr Taylor to carry out the weekly playing field inspection between 2nd March 2022 and 6th April 2022

Cllr Taylor confirmed to do the weekly inspection.

(c) To receive any updates in regards to funding possibilities and future developments at the HDPF

Cllr Swift send around information to all prior to the meeting in regards to which grants to apply for. This now needs to be moving forward as a priority, and get a group together to work on grants.

Cllr Taylor stated that a resident has proposed to build up to a £2K structure to be placed in the park, availability to construct in May. Cllr Taylor to chase this up.

12. Weybourne Community Fund

To receive the Weybourne Community Fund report

Cllr Woodhouse stated the Easter Egg Hunt will go ahead and that the field will be trimmed around the edge. A new fence has been put up with concrete posts.

Cllr Harrison suggested looking into a grant so a hedge can be put up against the fence.

Cllr Woodhouse stated there are no funds that can be put towards the path work to the allotments.

Cllr Swift asked the Clerk to write to all allotment holders regarding not placing cuttings, soil etc. on a certain area in the field.

13. The Beach

(a) To receive any updates on the signage for beach safety

No updates. The Clerk to chase up.

(b) To receive any updates on any other beach matters

Cllr Swift has been chasing this up with NNDC regarding the tractors etc. and will keep pushing this.

14. Governance:

(a) To discuss arrangements for the Annual Meeting on the 18th May

It was **agreed** to keep the meeting on this date. Cllr Swift stated we need to agree to a format and to invite speakers etc. Cllr Stubbs to contact a previous speaker who was well received. Cllr Swift and the Clerk to draft a format.

(b) To confirm a donation amount for the Norfolk Citizens Advice

It was **agreed** to send a donation of £200.

(c) To receive any updates on the Weybourne working party

Deferred to the next meeting.

(d) To receive any updates on the Platinum Jubilee Celebrations Party

Cllr Swift has been in contact with Kelling Parish Council and will be going to their meeting later this month, to see if they would like to join us with various parts. They have a tea party on the Sunday in their churchyard, whilst we are planning ours on the Community Field. Cllr Swift has spoken to the church who are happy to put some events on and

the Party at the Palace, which is on the Saturday evening, after speaking to the village hall, there is the possibility it might be shown on their big screen. Kelling has had an offer from a resident in regards to their beacon, which would mean we would not need to purchase one. Cllr Swift to contact Kelling in regards to us joining in with them for the beacon, with a possible contribution from us.

Cllr Todd to investigate costs etc. on having a souvenir Jubilee mug to be given to all local children and to be purchased locally.

Cllr R Gallally to join Cllr Swift at the next Kelling meeting.

Cllr Swift stated that the flagpole in the memorial garden will be a removeable one. Then the garden can be cleared and we can get volunteers to help. Cllr Harrison and Cllr P Gallally will look into flagpole options.

(e) To confirm the revised Model Publication Scheme

It was **agreed** to use the revised version.

15. Correspondence to consider and respond to the following:

Items received since the publication of the agenda

Cllr Swift stated the verges on Station Road have been reported to the police and Highways.

The Clerk to chase up Cllr Holliday in regards to temporary cones.

16. To confirm the date of the next Parish Council Meeting

The next parish council meeting was confirmed as Wednesday 6th April 2022.

There being no further business, the Chair closed the meeting at 9.37pm