

# Weybourne Parish Council

Telephone:  
07903 055 969

Email:  
weybournepc@gmail.com

Website:  
<http://weybournepc.norfolkparishes.gov.uk/>

You are hereby summoned to attend a meeting of Weybourne Parish Council at 7:30pm on Wednesday 2<sup>nd</sup> December 2020 remotely using Zoom.

## General information

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP Regulations 2020.) Weybourne Parish Councils Standing Orders (see website) have been updated to allow the use of remote meetings while social distancing is in place.

Please ensure that everyone remains respectful at all times. Anyone becoming disruptive during the meeting will be removed.

## Information for Members of the Public:

1. To access the Zoom link to join the meeting then please check our website (address above) up to 3 days before the meeting within the relevant 'Agenda' section. Any problems with the link please contact the Clerk who can send the details to you. You can join the meeting either by your phone, computer or smartphone device.
2. Should members of the public wish to speak on an item on this agenda would they please submit it via email (contact details above) by 5pm on 30 November 2020. This will then be read out under public participation for members to consider.

Clerk to the council: Dan Howes

Date: 26th November 2020

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## AGENDA

1. (a) To confirm that this Zoom meeting will be recorded, and that Members of the Council and general public are reminded they should behave appropriately as if in a general meeting.  
(b) To receive and consider apologies  
(c) To receive Declarations of Interest on Agenda items and consider requests for Dispensations
2. **Minutes**  
To approve the minutes of the meeting held on 4<sup>th</sup> November 2020
3. **Public Participation**  
(a) The meeting will be adjourned to allow correspondence from members of the public and any councillors with prejudicial interests to speak.  
**Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.**  
(b) To receive reports from the County Councillor, District Councillor and Police
4. **Windfarm Developments**  
(a) To receive any updates regarding the offshore wind developments  
(b) To consider making a donation to the Norfolk Vanguard Judicial Review fund
5. **Covid-19**  
To receive any updates regarding village issues with the ongoing Covid-19 pandemic
6. **Parish Council Structure**  
To finalise who will take responsibility for each section going forward
7. **Finance**  
(a) To note the bank reconciliations to –  
i. 23 November 2020  
(b) To note the accounts summary to –  
i. 23 November 2020

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**(c) To approve the following invoices for payment:**

|       |                |                                       |          |              |
|-------|----------------|---------------------------------------|----------|--------------|
| i.    | D Howes        | Salary for November                   | £ 339.00 |              |
| ii.   | D Howes        | Salary for December (post-dated chq)  | £ 339.00 |              |
| iii.  | E.On           | Streetlight Electricity               | £ 74.50  | (VAT £3.55)  |
| iv.   | D Howes        | Expenses/postage/toner for November   | £ 44.77  |              |
| v.    | D Howes        | Holiday pay (5 Feb 20 to 30 Nov 20)   | £ 406.89 |              |
| vi.   | Royal BL       | Poppy wreath donation                 | £ 30.00  |              |
| vii.  | PKF Littlejohn | External Audit                        | £ 240.00 | (VAT £40.00) |
| viii. | Edtronics      | VAS – maint, relocation & new battery | £ 216.00 |              |

**(d) To approve payment of invoices received since the publication of the agenda**

**(e) To consider 2021/22 budget and precept draft**

## **8. Planning**

**(a) To consider the following planning applications**

PF/20/1948 - Retention of existing detached timber building for use as a private workshop and garden storage building

The Barn, Bolding Way, Weybourne, Holt, NR25 7SW

**(b) To consider planning applications received since the publication of the agenda**

**(c) To receive any updates on the land disposal at Sandy Hill**

**(d) To receive any updates regarding affordable housing**

## **9. Highways & Footpath matters**

**(a) To receive any updates on highways issues**

**(b) To receive updates on installation of white lines on The Street and Sheringham Road**

**(c) To consider the streetlighting quotations**

**(d) To consider bids in regards to 'Parish Partnerships' scheme for local highway improvements 2021/22**

## **10. Allotments**

To receive the allotment report

## **11. Village Hall**

To receive the Weybourne Village Hall Management Committee report

## **12. Cemetery & Churchyard**

**(a) To receive any updates regarding any cemetery maintenance issues**

**(b) To receive any updates regarding the missing weathervane**

## **13. Harry Dawson Playing Field**

**(a) To receive report regarding the playing field weekly inspections and consider any recommendations**

**(b) To appoint a member/s to carry out the weekly playing field inspection between 2<sup>nd</sup> December 2020 to 3<sup>rd</sup> February 2021**

**(c) To receive any updates in regards to appointing a working group to consider funding possibilities and future developments at the HDPF**

## **14. Weybourne Community Fund**

To receive the Weybourne Community Fund report

## **15. The Beach**

**(a) To receive any updates regarding the provision of toilets**

**(b) To receive any updates regarding the restoration of the pond on Beach Lane**

## **16. Governance:**

**(a) To consider a Community Energy Project**

**(b) To consider the Giki carbon footprint calculator**

**(c) To consider way forward regarding Census Day in March**

**(d) To consider a donation to the Community Transport appeal for support**

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- (e) To appoint a working group to carry out the Clerk's annual appraisal
- (f) To consider options regarding Clerks laptop backup
- (g) To approve Clerks CiLCA training starting in March 2021
- (h) To receive any updates regarding the Information Board outside the Village Hall
- (i) To receive any updates regarding a flag pole for the village
- (j) To receive any updates regarding the NNDC Tree Planting project
- (k) To receive any updates regarding the dead trees issue in Weybourne Caravan Park
- (l) To receive any updates regarding the clutter situation outside various homes
- (m) To receive any updates regarding the printing and distribution of the village survey

**17. Correspondence** to consider and respond to the following:

Items received since the publication of the agenda

**18. To confirm date of the next Parish Council Meeting, Wednesday 3<sup>rd</sup> February 2021**