

# Weybourne Parish Council

Telephone:  
07903 055 969

Email:  
weybournepc@gmail.com

Website:  
<http://weybournepc.norfolkparishes.gov.uk/>

You are hereby summoned to attend a meeting of Weybourne Parish Council at 7:30pm on Wednesday 3<sup>rd</sup> June 2020 remotely using Zoom.

## General information

Due to new Government Legislation, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (LAPCP Regulations 2020.) Weybourne Parish Councils Standing Orders (see website) have been updated to allow the use of remote meetings while social distancing is in place.

Please ensure that everyone remains respectful at all times. Anyone becoming disruptive during the meeting will be removed.

## Information for Members of the Public:

1. To access the Zoom link to join the meeting then please check our website (address above) up to 3 days before the meeting within the relevant 'Agenda' section. Any problems with the link please contact the Clerk who can send the details to you. You can join the meeting either by your phone, computer or smartphone device.
2. Should members of the public wish to speak on an item on this agenda would they please submit it via email (contact details above) by 5pm on 1 June 2020. This will then be read out under public participation for members to consider.

Clerk to the council: Dan Howes

Date: 28th May 2020

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## AGENDA

1. (a) To receive and consider apologies  
(b) To receive Declarations of Interest on Agenda items and consider requests for Dispensations
2. Minutes  
(a) To approve the minutes of the meeting held on 6<sup>th</sup> May 2020
3. Public Participation  
(a) The meeting will be adjourned to allow correspondence from members of the public and any councillors with prejudicial interests to speak.  
**Note that only items on this Agenda are to be discussed – for any other item/subject please contact the Clerk in writing for submission at a future meeting.**  
(b) To receive reports from the County Councillor, District Councillor and Police
4. Covid-19  
(a) To receive any updates regarding village issues with the ongoing Covid-19 pandemic
5. The Beach  
(a) To receive any updates regarding the provision of toilets  
(b) To receive any updates regarding the state of the beach  
(c) To receive information regarding parking on Beach Lane adjacent to the car park  
(d) To receive any updates regarding the restoration of the pond on Beach Lane  
(e) To receive any updates regarding the earthworks on the beach
6. Finance:  
(a) To note the bank reconciliations to –
  - i. 21<sup>st</sup> February 2020
  - ii. 23<sup>rd</sup> March 2020
  - iii. 23<sup>rd</sup> April 2020  
(b) To note the accounts summary to –

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- i. 21<sup>st</sup> February 2020
- ii. 23<sup>rd</sup> March 2020
- iii. 23<sup>rd</sup> April 2020

**(c) To approve the following invoices for payment:**

i.	D Howes	Salary for May	£ 330.00
ii.	Gary Wells	HDPF maintenance work (April)	£ 45.00
iii.	E.On	Streetlight Electricity (April)	£ 72.10 (VAT £3.43)
iv.	Wave	Allotment Water Bill (Nov to March)	£ 103.68
v.	Secret Gardens	Grass verge cutting (April)	£ 156.00
vi.	Secret Gardens	Grass verge cutting (May)	£ 156.00
vii.	NARS	Donation for PPE	£ 170.00
viii.	D Howes	Expenses/stamps/postage for May	£ 51.84
ix.	L Swift	Expenses – Postage	£ 2.94
x.	Norfolk CC	Lining east award contribution	£ 56.00
xi.	Norfolk CC	Lining west award contribution	£ 113.75
xii.	Came & Co	Local Council Insurance	£ 1028.96

**(d) To approve payment of invoices received since the publication of the agenda**

**(e) To receive update regarding a reduction of interest rates on both of the councils Business Premium Accounts**

**(f) To receive any updates regarding the disputed NNDC invoice for Uncontested Election Costs**

**7. Planning**

**(a) To consider planning applications received since the publication of the agenda**

**(b) To receive any updates regarding affordable housing**

**8. Highways & Footpath matters:**

**(a) To receive any updates regarding the request for bollards on the corner of Church Street and The Street**

**(b) To receive updates regarding the Parish Partnership Scheme for local highways improvements for 2020-21 from Norfolk County Council**

**(c) To receive updates regarding the grass cutting subsidy**

**(d) To receive update on the VAS maintenance**

**9. Allotments**

**(a) To receive the allotment report**

**(b) To receive updates regarding hosepipe guidelines and letter to all allotments tenants**

**10. Village Hall To receive the Weybourne Village Hall Management Committee report**

**11. Cemetery & Churchyard**

**(a) To receive any updates regarding the repair of the churchyard wall**

**(b) To consider 3 x exclusive rights of burial at the cemetery for a non-parishioner**

**(c) To receive any updates on the cemetery pathway maintenance**

**12. Harry Dawson Playing Field**

**(a) To receive the Harry Dawson Playing Field Committee report**

**(b) To receive report regarding the playing field weekly inspections and consider any recommendations**

**(c) To appoint a member to carry out the weekly playing field inspection between 3<sup>rd</sup> June and 1<sup>st</sup> July 2020**

**(d) To appoint a working group to consider funding possibilities and future developments at the HDPF**

**13. Weybourne Community Fund To receive the Weybourne Community Fund report**

**14. Governance:**

**(a) To receive any updates regarding the offshore wind developments**

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- (b) To receive any updates regarding the Information Board outside the Village Hall
- (c) To receive any updates regarding a flag pole for the village
- (d) To receive any updates regarding dog waste bins/litter bins in the parish in need of replacement
- (e) To receive any updates regarding the NNDC Tree Planting project
- (f) To agree to appoint an internal auditor
- (g) To receive any updates regarding the business continuity plan for the assistant clerk

**15. Correspondence** to consider and respond to the following:

- (a) Items received since the publication of the agenda

**16. To confirm date of the next Parish Council Meeting, Wednesday 1<sup>st</sup> July 2020**