

Weybourne Parish Council
MINUTES of the Parish Council Meeting held on
Wednesday 8th January 2020, 7.30pm in the village hall.

Present: Lyndon Swift (Chair), Pat Floyd, Penny Taylor, Valerie Stubbs, Robin Woodhouse and Catherine Fletcher (Clerk)

Also present: Six members of the public and County Councillor Sarah Butikofer.

1. (a) To receive and consider apologies

Apologies were received and accepted from Cllr. Ruth Gallally and Cllr. Peter Gallally.

(b) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.
None received.

2. Minutes

(a) To approve the minutes of the meeting held on 4th December 2019
The minutes were **agreed** as a true record of the meeting.

3. Public Participation (15 mins)

(a) To receive comments from members of the public
No comments received.

(b) To receive reports from the County Councillor, District Councillor and Police
District Councillor Karen Ward had sent her apologies to the meeting.

County Councillor Sarah Butikofer spoke to the meeting:

- The consultation for the 2020/21 NCC budget is still open. £38.2 million worth of cuts are planned.
- There is shortage of SEN school places in Norfolk. It is hoped 142 new places will be created.
- NCC are hoping to create a £1 million community fund allowing groups and organisations to apply for grants.
- A new 're-use' shop has been opened in Snetterton.
- The NCC ward boundaries consultation is now complete. It looks as though north Norfolk will lose one County Councillor in the proposed reorganisation of the County Council wards.

C.Cllr. Sarah Butikofer also spoke to the meeting regarding NNDC business:

- NNDC has adopted the International Holocaust Remembrance Alliance's working definition of anti-Semitism. The Equalities Policy is currently under review.
- The Council voted to support the proposed Local Electricity Bill.
- There has been a serious cliff fall at Trimmingham, the area continues to be unstable.
- There will be a meeting of the Parish and Town Council Forum.

Police

- The Police cluster newsletter had been received and added to the website.

As County Councillor Sarah Butikofer was unable to stay for the whole meeting a number of agenda items were moved up the agenda:

Item 12.c) To receive and updates regarding the state of the beach.

It was reported that the abandoned fishing boat had still not been turned upside down and its condition continued to deteriorated.

C.Cllr. Butikofer was to investigate if the beach is owned by NNDC.

Item 5.a) To consider planning applications received since the publication of the agenda:

- i. PF/19/2197 Gasche's, The Street, Weybourne, Holt, NR25 7SY, First floor rear extension, change of roof covering material from thatch to pantiles, installation of rooflights and minor alterations to elevations

It was **agreed** the council **Object** to this application. Gasche's is located in the Weybourne Conservation Area. This application would change the historical character of the building.

- ii. PF/20/0001 Bird Cottage, Church Street, Weybourne, Holt, NR25 7SX, Formation of gateway within boundary wall Bird Cottage, Church Street, Weybourne, Holt, NR25 7SX

It was **agreed** the council **Object** to this application. This application would result in the loss of flint wall in the village and change the character of this area.

- iii. PF/19/1970 1 Coast Guard Cottages, Coast Guards Lane, Weybourne, Holt, NR25 7EZ
Single storey side extension to southern elevation and excavation works to create level area parking, Amended application.

This application had been received late this afternoon, but no amendments had been identified on the NNDC Portal. It was **agreed** to defer this decision until the amendments been added to the NNDC website.

Item 6.c) To receive any updates regarding the request for bollards on the corner of Church Street and The Street. It was reported NCC Highways have proposed the installation of two 200mm x 200mm wooden bollards on this corner. It was **agreed** to go ahead with this, subject to confirmation of the exact proposed location of the bollards.

Item 4.f) To receive any updates reading the disputed NNDC invoice for Uncontested Election Costs. No updates were reported.

It was **agreed** to send a copy of the invoice to C.Cllr. Sarah Butikofer to look into this matter.

4. Finance:

- (a) To note the bank reconciliation

The bank reconciliation to 23rd December 2019 was noted.

- (b) To note the accounts summary

The accounts summary to 23rd December 2019 was noted.

- (c) To approve the following invoices for payment:

i.	C Fletcher	Salary for December	£ 330.00	
ii.	WVHMC	Hall Hire November	£ 18.00	
iii.	PIC	HDPF Quarterly Inspection	£ 78.00	(VAT £13.00)
iv.	WVHMC	Donation towards drainage work	£ 1200.00	
v.	C Fletcher	Expenses and phonenumber	£ 20.00	

The five invoices were **approved** for payment.

- (d) To approve payment of invoices received since the publication of the agenda

i.	E.On.	Streetlight electricity	£72.10	(VAT £3.43)
ii.	Gardenaid	Churchyard and cemetery	£352.00	
iii.	TT Jones	Streetlight Maintenance	£55.85	(VAT £9.31)
iv.	E.On.	Streetlight electricity	£74.50	(VAT 33.55)

The four invoices were **approved** for payment.

- (e) To agree to the transfer of funds to the Council's savings account

It was agreed to transfer £10,000 from the Council's Community Account to the Council's saving's account.

- (f) To receive any updates regarding the disputed NNDC invoice for Uncontested Election Costs

This item was covered earlier in the meeting.

5. Planning

- (a) To consider planning applications received since the publication of the agenda

This item was covered earlier in the meeting.

- (b) To receive any updates regarding affordable housing

It was reported that talks had been ongoing. A site on Station Road was under consideration. A positive meeting had been held with Broadland Housing.

- (c) To receive any updates regarding the application for ACV status for The Maltings

It was noted that the nomination forms for The Maltings to become an Asset of Community Value had been submitted. A decision is expected by 18th February 2020.

6. Highways & Footpath matters:

- (a) To receive any updates regarding issues reported to NCC Highways

It was noted that the Rectory flint wall is to be repaired soon.

(b) To identify any public rights of way in the parish that need to be registered

It was **agreed** to bring a map to the next meeting to identify any rights of way that need to be registered.

(c) To receive any updates regarding the request for bollards on the corner of Church Street and The Street

This item had been covered earlier in the meeting.

7. Allotments

(a) To receive the allotment report

No allotment report had been received.

(b) To agree to the treatment and repair of the wood on the raised beds

It was **agreed** to defer this item.

8. Village Hall To receive the Weybourne Village Hall Management Committee report

The WVHMC report had been received and circulated.

9. Cemetery & Churchyard

(a) To receive any updates regarding the repair of the churchyard wall

It was reported that a specification has been agreed with the Church Fabric Officer and suitable contractors identified to request quotations from.

It was **agreed** to contact the driver directly to request their insurance details.

It was reported that there had been a second case of subsidence at the Cemetery. It was reported that the ground is due to be levelled tomorrow.

10. Harry Dawson Playing Field

(a) To receive the Harry Dawson Playing Field Committee report

It was reported that no fund-raising takes place in December.

(c) To receive report regarding the playing field weekly inspections and consider any recommendations

No recommendations were received.

(d) To appoint a member to carry out the weekly playing field inspection between 8th January and 5th February 2020

Cllr. Taylor was appointed to carry out the weekly HDPF inspections.

(e) To agree to the work required on the three items identified in the Annual Inspection Report

It was **agreed** to appoint NGF Play Ltd. To replace the flat swing set, part of the activity trail and to repair the shelter at a cost of £1762.50 + VAT.

It was suggested that this may be a good time to also replace the surface beneath the swing set.

It was **agreed** to requests a price for this, with a view the possibility of the costs being covered by the Weybourne Community Fund.

(f) To note the quarterly inspection report and identify any work required

It was noted that the quarterly inspection report had identified work required on the Ship Climbing Frame. It was **agreed** for the Clerk to use the delegated spending powers to start to carry out the necessary repairs.

(g) To appoint a working group to consider the medium to long term plans for the HDPF

As a number of councillors were not present at this meeting, it was **agreed** to defer this to the next meeting.

11. Weybourne Community Fund To receive the Weybourne Community Fund report

The older person's dinner is to take place on Sunday. Catering and entertainment have been booked and 76 people are expected to attend.

12. The Beach

(a) To receive any updates regarding the provision of toilets

No updates had been received.

(b) To receive any updates regarding the restoration of the pond on Beach Lane

Work on clearing the channel had begun but had had to be halted due to the presence of water voles. It is hoped the work will continue again soon.

It was noted that the work that had taken place had already resulting in a significant reduction in the flooding of the gardens on Beach Lane. It has also resulting in an increase in the wildlife present.

A meeting regarding this was planned for tomorrow.

(h) To receive any updates regarding the state of the beach

This item had been covered earlier in the meeting.

(i) To receive any updates regarding the earthworks on the beach

No updates had been received.

(j) To receive any updates regarding the work by the EA on Beach Lane

This item had been covered under item 12.b).

13. Governance:

(a) To receive any updates regarding a village survey

It was reported that the survey was near completion. It will be printed on A4 paper and distributed to village.

(b) To receive any updates regarding the Information Board outside the Village Hall

It was reported that NNDC are working on the design.

It was suggested that a second board in the bus shelter would be useful for visitors to the village.

It was suggested that The Ship pub would pay for a second board.

(c) To consider a flag pole for the village

It was reported that a flag pole would require planning permission.

Two possible sites for the flag pole were considered, first near the bus shelter, the second in the Village Hall garden.

It was **agreed** to look into the costs of a flag pole.

(d) To appoint a working group to carry out the interviews for the new Clerk and RFO

Cllr. Ruth Gallally, Cllr. Floyd and Cllr. Woodhouse were appointed to carry out the interviews for the new Clerk and RFO.

14. Correspondence to consider and respond to the following:

(a) Email regarding the speed of vehicles in the village

It was noted that the Parish Council are very concerned about the speed of vehicles through the village but have no powers to enforce the speed limit or alter speed restrictions, road layouts or signage.

It was **agreed** to request Police speed checks in the village.

(b) Letter from NNDC regarding VE day celebrations

It was noted that a number of different events are planned for the VE day celebrations in the village. It was **agreed** Cllr. Swift would contact NNDC informing them of what is planned.

(c) Email from NNDC regarding The NNDC Tree Planting Scheme

It was **agreed** that the council would express an interest in the project.

It was **agreed** to investigate further what would be involved in the project.

(d) Email invitation to attend the North Norfolk Parish and Town Forum

It was **agreed** that Cllr. Swift, Cllr. Ruth Gallally, Cllr. Stubbs and Cllr. Floyd would attend the Forum on behalf of the council.

(e) Item received since the publication of the agenda

i. Invitation to Service for the Licensing and Installation of the Revd Frank Clarke, Thursday 23rd January 2020, 7:30pm at All Saints Church, Weybourne

It was **agreed** that Cllr. Taylor would attend on behalf of the council.

ii. McAfee – renewal of internet security

It was **agreed** to look at the alternative providers of internet security.

iii. Police and Crime Commissioners Budget Consultation

It was **agreed** not to submit a comment for this consultation.

iv. Letter of resignation

It was reported that Cllr. Janice Rose has resigned from her position as Parish Councillor.

15. To confirm date of the next Parish Council Meeting,

The next parish council meeting was confirmed as Wednesday 5th February 2020

There being no further business, the Chair closed the meeting at 9:20pm