

Weybourne Parish Council
MINUTES of the Parish Council Meeting held on
Wednesday 4th December 2019, 7.30pm in the village hall.

Present: Lyndon Swift (Chair), Pat Floyd, Peter Gallally, Ruth Gallally, Penny Taylor, Valerie Stubbs, Robin Woodhouse and Catherine Fletcher (Clerk)

Also present: 9 members of the public.

1. (a) To receive and consider apologies

Apologies were received and accepted from Cllr. Andy Crawford and Cllr. Janice Rose.

(b) To receive Declarations of Interest on Agenda items and consider requests for Dispensations.
None received.

2. Minutes

(a) To approve the minutes of the meeting held on 6th November 2019
The minutes were **agreed** as a true record of the meeting.

3. Public Participation (15 mins)

(a) To receive comments from members of the public
No comments received.

(b) To receive reports from the County Councillor, District Councillor and Police
District Councillor Karen Ward had sent her apologies and a report to the meeting:

- Ambulance Response Times – Full Council agreed to work with Parish Councils to push for a comprehensive review of ambulance response times and to explore what action needs to be taken to keep residents safe.
- Local Plan feedback has now been collated and is ready for review. Documents are available on the NNDC website in the agenda for the Planning Policy and Built Heritage Working Party meeting of Monday 9th December. At this meeting a timetable for location specific feedback reviews will be discussed and I will report back to the January PC meeting when Weybourne is scheduled for discussion.
- I have not received new Weybourne specific case work this month. I continue to support two households with housing issues.

County Councillor Sarah Butikofer had sent her apologies and a report to the meeting:

- The Council budget is now out for consultation and anyone can go online as an individual or organisation and comment on it.
- During the last meeting of Full Council at County Hall I asked about the very disturbing news that fly tipping rates are at their worst in North Norfolk for several years, and if the administration would investigate the impact introducing charges is having on these figures. Should we not be encouraging people to recycle responsibly as an authority?
- A Motion was brought to Full Council asking for consideration to be given to supplying the WASPI women with bus passes as they had been so badly let down by central government. However, the discussion was shut down very hastily and a vote taken without proper debate by opposition colleagues.
- A Motion brought to discuss bus transportation to improve social and economic prosperity particularly in rural communities was debated but was voted down by colleagues across the floor. We were pleased to work with other colleagues on this motion.
- A Motion brought by a colleague asking for us to lobby for the adoption of the 'parity of esteem' principle in Public Health, North CC Public Health work and in the NHS in Norfolk was accepted.
- Finally, I am pleased to inform Council that although the County Council still refuses to declare a Climate Emergency it has now made a Climate Commitment and started to deliver plans on how that commitment will be met. This is definitely a step in the right direction, and we have offered to assist whenever we can with what we have already learnt.

Police

- The Police cluster newsletter had been received and added to the website.

4. Finance:

(a) To note the bank reconciliation

The bank reconciliation to 22nd November 2019 was noted.

(b) To note the accounts summary

The accounts summary to 22nd November 2019 was noted.

(c) To approve the following invoices for payment:

i.	C Fletcher	Salary for November	£ 330.00	
ii.	NNCT	Donation	£ 500.00	
iii.	E.On	Streetlight electricity	£ 74.50	(VAT £ 3.55)
iv.	Wave	Allotment water	£ 58.66	
v.	NNDC	Un-contested election	£ 131.69	
vi.	C Fletcher	Expenses and phonenumber	£ 20.00	

Item 4.c) v. was **not approved** for payment. A breakdown of costs had been requested. £75.55 had been charged for the printing of poll cards. It was **agreed** to dispute this invoice.

All five other invoices were **approved** for payment

(d) To approve payment of invoices received since the publication of the agenda

Two invoices had been received since the publication of the agenda:

i.	Royal British Legion	Wreath	£30.00	S137
ii.	Gardenaide	Churchyard and Cemetery	£352.00	

Both invoices were **approved** for payment.

It was noted that the Item 4.d) i. payment for the remembrance wreath, was being made under **Section 137**.

(e) To agree the 2020/21 budget

The 2020/21 budget was **agreed**.

(f) To agree the 2020/21 precept demand

It was **agreed** to make an £18,000 precept demand for 2020/21.

5. Planning

(a) To consider and comment on the following planning applications:

- i. PF/19/1970, Single storey side extension to southern elevation, 1 Coast Guard Cottages, Coast Guards Lane, Weybourne, Holt, NR25 7EZ

It was **agreed** the council have **No Objection** to this application, whilst noting:

- The adopted Dark Skies Lighting Statement
- The need for the lane to remain in a fit state, passable for both pedestrians and vehicles.

(b) To consider planning applications received since the publication of the agenda

No applications had been received.

(c) To receive any updates regarding affordable housing

It was reported that talks have been ongoing between a landowner and NNDC. A site off Station Road had been identified. NNDC were currently investigating options for the housing provider. It is hoped there will be more news in the new year.

(d) To receive any updates regarding the application for ACV status for The Maltings

It was reported that the application process is ongoing. The focus of the application is in demonstrating the social value of The Maltings to the village.

6. Highways & Footpath matters:

(a) To receive any updates regarding the restoration of the pond on Beach Lane

(b) To receive any updates regarding the state of the beach

(c) To receive any updates regarding the earthworks on the beach

It was agreed to consider items 6.a), b), c) and g) together.

- It was reported a very constructive meeting had taken place on the beach. Bringing all parties together to discuss the various issues of the beach area had worked very well.
- The de-silting was now taking place, water was now flowing well and the water level had dropped, reducing the risk of flooding on Beach Lane.
- The Pond restoration project is planned to get underway in January or February.

- It is planned that once planning permission for the earthworks has been obtained, the earthworks will be lowered to the same height as the shingle bank. Soil tests had confirmed there is no asbestos in the soil of the earthworks.
 - It is proposed that the 'no-mans-land' section of road next to the car park will be pedestrianised to discourage cars parking in this area.
 - The owner of the boat on the beach has reported that he intends to use the boat for mackerel fishing. He will turn the boat upside down.
- (d)** To receive any updates regarding issues reported to NCC Highways
- Guard Rail outside the HDPF – it was reported that NCC Highways did not feel this met their criteria for intervention. It was reported that though the rail had been mis-shaped by the collision, it was secure and still functions. It was **agreed** to mention this matter to C.Cllr. Butikofer but not to report this matter again to NCC Highways.
 - Beck Close road repair – it was reported the section of road at the junction of Beck Close and Station Road was now scheduled for repair.
 - Flint Walls – of the three flint walls reported to NNDC Conservation for being in disrepair, one was being investigated further by the NNDC Enforcement Panel. It was **agreed** to write to owner of one of the other properties requesting repair work is undertaken.

It was **agreed** a 'Village Walk Around' will take place again in the new year.

- (e)** To receive any updates regarding the track way off Sandy Hill Lane

It was reported that the trackway was now in good condition.

The landowner reported he will put up sign inviting members of the public to use the track way at their own risk.

- (f)** To identify any public rights of way in the parish that need to be registered

It was **agreed** to continue to look into this.

- (g)** To receive any updates regarding the proposed work by the EA on Beach Lane

This item had been covered with item 6.a).

- (h)** To agree to request bollards on the corner of Church Street and The Street

It was noted that a number of accidents had occurred on this corner.

It was **agreed** to request bollards to be placed on the corner.

7. Allotments

- (a)** To receive the allotment report

The allotment report had been received and was noted.

- (b)** To agree to the treatment and repair of the wood on the raised beds

It was **agreed** to defer this item.

8. Village Hall

- (a)** To receive the Weybourne Village Hall Management Committee report

The Weybourne Village Hall Management Committee report had been received and was noted.

(b) To agree a donation towards the ground maintenance of the village hall car park and areas around the village hall

It was **agreed** to donate £500 towards the grounds maintenance of the village hall. This donation is allocated to the 2020/21 budget and will be made in April 2020.

- (c)** To consider the request for a contribution towards the costs of drainage work at the village hall

It was **agreed** to donate £1200 towards the costs of the drainage work at the village hall.

9. Cemetery & Churchyard

- (a)** To agree the specification for the repair of the churchyard wall

The specification for the repair of the churchyard wall was **agreed**.

- (b)** To receive any updates regarding Weybourne Cemetery and Churchyard

It was reported that the churchyard wall is not covered by the Council's insurance. The costs of repair will be covered by the insurance of the driver, but the claim will have to be pursued by the Council rather than the Council's insurer.

10. Harry Dawson Playing Field

- (a)** To receive the Harry Dawson Playing Field Committee report

It was reported a very well attended bingo had taken place. It was reported that a member of the public had very generously agreed to donate a monthly £30 bonus prize game to the Bingo.

(b) To receive report regarding the playing field weekly inspections and consider any recommendations
No recommendations were received.

(c) To appoint a member to carry out the weekly playing field inspection between 4th December 2019 and 8th January 2020

It was **agreed** that if Cllr. Rose is unable to complete the weekly checks, they will be carried out by Cllr. Taylor and Cllr. Swift.

(d) To agree to the repair or replacement of the three items identified in the Annual Inspection Report
It was **agreed** to defer this decision to the next meeting.

It was **agreed** to request quotes for:

- The replacement of the swing set
- The repair of the activity trail
- The reinforcement of the shelter

11. Weybourne Community Fund To receive the Weybourne Community Fund report

It was reported that Children's Christmas Party will take place on Saturday and that Father Christmas will be attending. The Older Persons Dinner will be held on 16th January.

The Community Field had been cleared. A tree had come down and been removed. It was reported the hedges need a trim.

12. Governance:

(a) To receive any updates regarding a village survey

A draft Village Survey was presented to the meeting. It was noted that the survey could be used to provide useful information and evidence about the needs and wants of the village.

It was **agreed** to finalise the draft, that will be printed on A3 paper.

(b) To receive any updates regarding the Information Board outside the Village Hall

A text and proposed map for the information board were presented to the meeting.

It was **agreed** to send this to NNDC and to enquire if they are able to reproduce the map adding key local amenities.

(c) To consider a date for the village presentation about light pollution

It was **agreed** that the presentation will take place in September as part of the Dark Skies Festival.

It was **agreed** that the Parish Council will cover the costs of the hire of the village hall.

(d) To consider supporting the Local Electricity Bill

It was **agreed** that the Council support the Local Electricity Bill

It was **agreed** to write to the new PM after the election, express the Council's support for this Bill.

(e) To consider a flag pole for the village

It was **agreed** to look into the possibility of a flag pole in the village.

(f) To appoint a working group to carry out the Clerk's annual appraisal

It was **agreed** to appoint Cllr. Ruth Gallally, Cllr. Pat Floyd and Cllr. Lyndon Swift to form a working group to carry out the Clerk's annual appraisal in the new year.

(g) To adopt the Grant Awarding Policy and Procedure

It was **agreed** to adopt the Grants Awarding Policy and Procedure.

13. Deep History Coast

(a) To receive any updates regarding the installation of the Deep History Coast

No further updates received.

(b) To receive any updates regarding the provision of toilets

It was reported that this issue was discussed at the beach meeting and was still being investigated by NNDC. It was noted that Weybourne is the only NNDC beach car park that does not have a toilet.

14. Correspondence to consider and respond to the following:

(a) Item received since the publication of the agenda

It was noted an email had been received from Equinor stating the width of the corridor for the proposed Sheringham Shoal and Dudgeon Wind Farm Extensions had been incorrectly stated as 500m, when it should have been 1000m.

15. To confirm date of the next Parish Council Meeting, Wednesday 8th January 2020

There being no further business, the Chair closed the meeting at 9:12pm