

# Weybourne Parish Council

Telephone:  
07402 722 482

Email:  
weybournepc@gmail.com

Website:  
<http://weybournepc.norfolkparishes.gov.uk/>

You are hereby summoned to attend a meeting of Weybourne Parish Council at 7:30pm on  
Wednesday 2<sup>nd</sup> October 2019 in the Village Hall.

Clerk to the council: Catherine Fletcher

Date: 26<sup>th</sup> September 2019

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## AGENDA

1. (a) To receive and consider apologies  
(b) To receive Declarations of Interest on Agenda items
2. **Minutes** To approve the minutes of the meeting held on 4<sup>th</sup> September 2019
3. **Public Participation** (15 mins)  
(a) To receive comments from members of the public  
(b) To receive reports from the County Councillor, District Councillor and Police
4. **Finance:**  
(a) To consider the External Auditor's Report for 2018/19  
(b) To note the bank reconciliation  
(c) To note the accounts  
(d) To approve the following invoices for payment:

i.	C Fletcher	Salary for September	£ 330.00	
ii.	PKF Littlejohn	External audit	£ 240.00	(VAT £40.00)
iii.	Norse	HDPF Grounds maintenance	£ 365.52	(VAT £60.92)
iv.	TT Jones	Streetlight maintenance	£ 54.59	(VAT £ 9.10)
v.	E.On	Streetlight electricity	£ 74.50	(VAT £3.55)
vi.	WVHMC	Hall hire for August	£ 18.00	
vi.	C Fletcher	Expenses and postage	£ 40.69	

  
(e) To approve payment of invoices received since the 26<sup>th</sup> September 2019  
(f) To note to completion of the quarterly internal financial checks  
(g) To delegate spend powers to the Clerk to the value of £100
5. **Planning:**  
(a) To consider and respond to the following planning applications:
  - i. PF/19/1453 Change of use from single dwelling to two semi-detached dwellings 21 Holt Road, Weybourne, Holt, NR25 7ST  
(b) To consider planning applications received since 26<sup>th</sup> September 2019  
(c) To receive any updates regarding affordable housing  
(d) To receive any updates regarding Hornsea III windfarm  
(e) To consider and respond to the Norfolk Minerals and Waste Local Plan  
(f) To note the sale of The Maltings, a locally listed building
6. **Highways & Footpath matters:**  
(a) To consider options for the Parish Partnership scheme  
(b) To receive any updates regarding the restoration of the pond on Beach Lane  
(c) To receive any updates regarding the state of the beach  
(d) To receive any updates regarding the earthworks on the beach  
(e) To receive any updates regarding issues reported to NCC Highways  
(f) To receive any updates regarding the parking on All Saints Close  
(g) To receive any updates regarding the bridleway off Sandy Hill Lane  
(h) To receive report regarding the village 'walk around'
7. **Allotments**  
(a) To receive the allotment report  
(b) To agree to the addition of new standpipes on the allotment  
(c) To agree to the treatment of the wood on the raised beds
8. **Village Hall** To receive the Weybourne Village Hall Management Committee report
9. **Cemetery & Churchyard:**

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- (a) To receive update regarding Weybourne Cemetery records

## **10. Harry Dawson Playing Field**

- (a) To receive the Friends Harry Dawson Playing Field report
- (b) To receive report regarding the playing field weekly inspections and consider any recommendations

(c) To appoint a member to carry out the weekly playing field inspection between 2<sup>th</sup> October and 6<sup>th</sup> November 2019

- (d) To appoint a contractor for the 2019-2022 HDPF Grounds Maintenance Contract

- (e) To consider an annual contract for weeding at the HDPF

## **11. Weybourne Community Fund** To receive the Weybourne Community Fund report

## **12. Governance:**

- (a) To receive any updates regarding a village survey
- (b) To receive any updates regarding the Information Board outside the Village Hall
- (c) To receive a report regarding the September SNAP meeting
- (d) To appoint a member to attend the December SNAP meeting
- (e) To receive report regarding the Dark Skies Festival
- (f) To agree the specification for the verge cutting contract
- (g) To agree the specification for the VAS maintenance contract
- (h) To appoint a member to attend the Norfolk Electoral Review meeting
- (i) To consider and updates the council's plans in relation to Operation London Bridge

## **13. Deep History Coast**

- (a) To receive any updates regarding the installation of the Deep History Coast
- (b) To receive any updates regarding the provision of toilets

## **14. Correspondence** to consider and respond to the following:

- (a) Phone call regarding chimney flue
- (b) Item received since 26<sup>th</sup> September 2019

## **15. To confirm date of next meeting, the next Parish Council Meeting, Wednesday 6<sup>th</sup> November 2019**