

Weybourne Parish Council

Accounts Statements for the financial year ending 31st March 2019

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Weybourne Parish Council
Accounts for year ending 31st March 2019

	2018/19	2017 18
Income		
Precept	£15,000.00	£15,000.00
Council Tax Support Grant	£ 758.00	£ 815.00
Interest	£ 9.84	£ 3.32
WCF Rent	£ 200.00	£ 200.00
Cemetery fees	£ 1,080.00	£ 3,432.00
Other income *	£10,233.94	£ 1,101.46
Allotments	£ 462.61	£ 414.15
Grass cutting sub.	£ 452.20	£ 448.27
VAT	£ 914.13	£ 1,641.44
Total	£29,110.72	£ 23,055.64
Expenditure		
Subscriptions	£ 365.11	£ 481.03
Insurance	£ 899.15	£ 881.52
Audit Fees	£ 50.00	£ 150.00
Cemetery and Churchyard	£ 4,245.17	£ 3,643.83
HDPF	£ 1,055.19	£ 534.74
Village Hall	£ 192.00	£ 204.00
Streetlights	£ 848.25	£ 719.29
Allotments	£ 479.93	£ 572.29
Expenses	£ 393.20	£ 336.00
HR	£ 4,149.82	£ 4,089.78
Stationery, Postage	£ 4.20	
	£ -	
Other expenditure **	£ 6,095.14	£ 2,773.18
VAT	£ 584.55	£ 483.44
S137	£ 100.00	£ -
Total	£19,461.71	£ 14,869.10

Balance B/f	£17,910.63	£ 9,724.09
Income	£29,110.72	£ 23,055.64
Expenditure	£19,461.71	£ 14,869.10
Balance c/f	£27,559.64	£ 17,910.63
Represented by		
Community Account	£22,867.15	£ 13,333.81
Premium Account 197	£ 4,017.26	£ 925.39
Premium Account 098	£ 927.23	£ 4,009.26
Unpresented Cheques	-£ 252.00	-£ 357.83
	£27,559.64	£ 17,910.63
Discrepancy	£ -	

*see Appendix A

**see Appendix B

Weybourne Parish Council Bank Reconciliation

Financial year ending 31 March 2019

Prepared by: Catherine Fletcher

Date: 31st March 2019

Balance per bank statements as at 31st March 2019

Community Account (as at 31st March 2019)	£	22,867.15	
Premium Account 197 (as at 31st March 2019)	£	4,017.26	
Premium Account 098 (as at 31st March 2019)	£	927.23	
		<u> </u>	£ 27,811.64

Less: Unpresented cheques at 31st March 2019

Cheque number:	336	£	25.00	
	341	£	35.00	
	898	£	192.00	
				£ 252.00

Net balances at 31st March 2019

£ 27,559.64

Cashbook

Opening balance at 1st April 2018	£ 17,910.63
Add: Receipts	£ 29,110.72
Less: Payments	£ 19,461.71
Closing Balance 31st March 2019	<u>£ 27,559.64</u>

Weybourne Parish Council Asset List

March 2019

Street Furniture

Street Lighting (37) Max any one £1500	£50,000
Notice Board	£ 500
Dog bins (4)	£ 400
Grit Bins and Contents (2)	£ 400
Flint Bus Shelter	£ 5,000
Bench Seat	£ 500
Village Sign inc Post	£ 2,000
Village "Slow U Down" signs	£ 1,000
Vehicle Activated Sign & posts	£ 3,600
Play equipment at HDPF	£ 5,000

Other

Laptop	£ 400
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LAND :- (nominal value)

Weybourne Cemetery	£ 1
Weybourne Community Field (allotments)	£ 1
Beck Close Playing Field	£ 1

TOTAL: £68,803

Explanation of variances – pro forma

Name of smaller authority:	Weybourne Parish Council						
County/area (local councils and parish meetings only):							
Insert figures from Section 1 of the AGAR in all Blue highlighted boxes							
Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:							
• variances of more than 15% between totals for individual boxes (except variances of less than £200);							
• a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).							
	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	9,724	17,911				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	15,000	15,000	0	0.00%	NO		
3 Total Other Receipts	8,056	14,111	6,055	75.17%	YES		On 26th March 2019 Weybourne Parish Council received a payment in error from HMRC VAT of £9328.94. This amount will be returned to HMRC VAT by a cheque to be approved at the Parish Council meeting of 15th May 2019. Without this payment received in error, the receipts are 41% lower than the previous year. This is mainly due to a reduction in the amount generated by cemetery fees, which varies year to year, reducing from £3,432.00 in 2017/18 to £1,080.00 in 2018/19.
4 Staff Costs	4,090	4,150	60	1.47%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	10,779	15,312	4,533	42.05%	YES		There were several 'one-off' costs in 2018/19. These included the purchase of a laptop for £399.94, the removal of a tree from the grounds of the village hall for £740.00, the cost of a by-election of £1351.28, the purchase of village 'gateways' along the A149 for £1000. £475.00 was also spent on equipment for the playing field and £293.37 was spent in addition to the usual costs of maintaining the churchyard and cemetery to repair the shed and carryout additional weedkilling along the cemetery path.
7 Balances Carried Forward	17,911	27,560			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	17,911	27,560				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments	58,806	68,803	9,997	17.00%	YES		Purchase of a laptop, value of £400. Miscalculation in 2017/18.
10 Total Borrowings	0	0	0	0.00%	NO		

Appendix A

Breakdown of 'Other income'

'Other income'	Amount
Donation for use of beach	£250
HDPG equipment	£475
Share of computer	£80
Donation towards school allotment	£100
Payment from HMRC made in error	£9,328.94
Total:	£10,233.94

Appendix B

Breakdown of 'Other expenditure'

'Other expenditure	Amount
Village gateway	£1000.00
GDPT training	£57.69
VAS Maintenance	£223.00
Payroll services	£70.00
Meeting posters	£15.30
Website maintenance	£50.00
CiLCA fees	£150.00
Purchase of laptop	£399.97
Grass cutting of verges	£532.00
Defibrillator costs	£273.00
Photocopying	£27.30
Purchase of files	£19.20
By-election	£1,351.28
Dog-bin emptying	£686.40
Community Transport donation	£500
Tree removal	£740
Total:	£ 6,095.14