

**Weybourne Parish Council**  
**MINUTES of the Parish Council Meeting held on**  
**Wednesday 6<sup>th</sup> March 2019, 7.30pm at the village hall.**

**Present:**

Pat Floyd (Chair), Walter Wood, Janice Rose, Robin Woodhouse and Catherine Fletcher (Clerk)

**Also present:** County Councillor Sarah Butikofer, District Councillor David Young and seventeen members of the public.

**1. (a) To receive and consider apologies**

Apologies for absence were accepted from Cllr. Crawford, Cllr. Ruth Gallally, Cllr. Peter Gallally, Cllr. Swift and Cllr. Taylor.

**(b) To receive Declarations of Interest on Agenda items**

None declared.

**2. To approve the minutes of the meeting held on 6<sup>th</sup> February 2019**

The minutes for the meeting of 6<sup>th</sup> February 2019 had been circulated and were agreed as a true record.

**3. (a) Public Participation (requests to speak on agenda items)**

Members of the public requested to speak on items 5.b) ii and 5.e)

**(b) To receive reports from District Councillor**

**District Councillor David Young** spoke to the meeting. He introduced Karen Ward, currently District Councillor for the Glaven Ward. With the rearrangement of the wards, she will be the Liberal Democrat candidate for Weybourne in the NNDC May election. D.Cllr. Young reported:

- The Enforcement Board has been working to reduce the backlog of planning enforcement cases.
- There has been a reduction in the number of long-term empty properties to 121.
- Cromer Sports Hub plans had suffered a setback with the withdrawal of funding from the Lawn Tennis Association. The District Council approved the additional funding now required, subject to a business review.
- The 2019/20 budget was passed. The estimated surplus in 2019/20 is to be allocated to local projects, including £33,000 to Community Transport, £100,000 as match-funding towards the cost of a roundabout at the top of Holway Road and £30,000 to keep public conveniences open during the winter months.
- The increase for a Band D property will be £70. £40 for the County Council, £24 for the Police & Crime Commissioner, £5 for NNDC and £1 for Town & Parish Councils. For Weybourne, the new Band D charge is £1,815.92.

**County Councillor Sarah Butikofer** spoke to the meeting. She reported:

- The NCC budget for 2019/20 was passed without the support of the Liberal Democrats or the Labour Party as it was felt the cuts penalised those worst off.
- NCC will have to make £31.6 million worth of savings over the next year, rising to £74.5 million over the next 3 years. This will result in significant cuts to all services outside Social Care.

**(c) To receive Police Report**

The Police report had been previously circulated.

#### 4. Finance:

(a) The bank reconciliation to 22<sup>nd</sup> February 2019 had been circulated and was noted.

(b) The accounts summary to 22<sup>nd</sup> February 2019 had been circulated and was noted.

(c) The following accounts were prepared for payment:

i.	C Fletcher	Salary for February	£319.50
ii.	Anglia Water	Allotment water	£68.96
iii.	E.On	Street Lighting Electricity	£65.36
iv.	C Fletcher	CiLCA Course fees	£150
v.	C Fletcher	Expenses and mileage	£53.75

(d) Three additional invoices had been received since the publication of the agenda:

i.	Norfolk PTS	Annual Subscription	£157.50
ii.	WVHMC	Hall Hire for February	£16.00
iii.	A. Crawford	Top soil for raised beds (Allotments)	£192.00

All invoices were approved for payment.

#### 5. Planning:

(a) To note information/decisions received from NNDC since last meeting  
None received.

(b) To respond to the following planning applications:

- i. PF/19/0274 Replacement of windows and doors with bi-fold doors to part of sunroom. The Old Stables, Sandy Hill Lane, Weybourne

It was **agreed** the council have **no objections** to this application.

- ii. PF/18/0880 Two-story and single-story rear extensions with balcony/terrace, existing conservatory replaced with single-story side extension, replacement roof including increase in ridge height to facilitate second floor accommodation with 2 no. dormer windows (one with balcony) and alterations to vehicular access. Old Orchard House, The Street, Weybourne

It was **agreed** the council **object** to this planning application, noting the following concerns:

- The overdevelopment of the site.
- The significant loss of privacy for neighbouring properties.
- Light pollution from the proposed property.
- The disturbance of bats living in the property.
- The lack of adequate car parking provision for a property of this size.
- The limited visibility splays.
- The removal of the tree, that has already taken place.

(c) To consider planning applications received since 28<sup>th</sup> February 2019  
None received.

(d) To consider a response to the proposed Hornsea Windfarm “radical re-think”  
The council considered the “radical re-think” to the offshore mains ring proposed by Oulton Parish Council.

C.Cllr. Sarah Butikofer reported that she will be meeting with the minister to express her support for this proposal.

It was **agreed** to support the “radical re-think” for an offshore mains ring proposed by Oulton Parish Council.

- (e) To note any updates regarding the proposed Affordable Housing development  
The Chair reported that outline plans are in the process of being draw up by Hastoe Housing. Once the outline plans are in place an open village consultation event will take place so all can view the plans.

## 6. Highways & Footpath matters:

- (a) To receive update re the restoration of the pond in Beach Lane  
It was reported that the Norfolk Rivers Trust plan to project manage the restoration of the pond and are hoping to carryout the work in Autumn 2019. The Project Officer at Norfolk Coast Partnership has enquired if the parish council would consider applying for funding for the project as the NCP are limited in who they can apply to.  
The council **agreed** to apply for funding for the pond restoration if the NCP are unable to do so.
- (b) To receive update re the state of the beach  
It was reported that the rubbish on the beach had now been cleared. The boat had been moved, though not very far.
- (c) To receive update re road signs in the village  
It was reported the new pedestrian sign near the cemetery was now in place.  
A member of the public enquired when the sign on Holt Road would be replaced. C.Cllr. Butikofer reported she thought this would be done once the work in the area was complete.  
It was reported that NCC Highways had replied that the ‘No Cycling’ sign on Beach Lane required no action as it does not currently meet their intervention criteria. C.Cllr. Butikofer stated this was not good enough and offered to follow this up.
- (d) To receive updates re the cuts on winter bus timetables  
C.Cllr. Butikofer reported that NNDC were looking at putting more money towards schemes to improve rural transport and reduce rural isolation.  
She had met with Mr Sanders who reported that many routes are becoming unviable due to the use of bus passes.
- (e) To consider the earthworks at the Western end of the beach  
D.Cllr. Young reported that Sir Michael Savory had sought and received a license for the work from the Environment Agency. He should, however, also have sought planning permission. It is understood that a retrospective planning application for the earthworks has now been submitted.
- (f) To consider request of a salt bin on Beach Lane  
C.Cllr. Butikofer stated she may be able to fund the costs of the salt bin from her budget.  
As there will be no more salt deliveries until December 2019 and there is significant work to be carried out at the beach end of Beach Lane, the council **agreed** to postpone any decision until the work in the area had been completed.
- (g) To consider request to extend the proposed repairs to the pavement on The Street and Church Street, nr The Ship

It was reported that the repair work had taken place, but that it may not have addressed the whole issue, only repairing a small section of the damaged pavement. It was **agreed** to investigate what work had taken place and to defer any action until the next meeting.

## **7. Meetings & Conferences (to receive reports and announcements)**

None to report

## **8. Allotments:**

- (a) To receive report re allotments

Cllr. Crawford's allotment report stated 5 new allotments had been allocated, bringing the occupancy rate to 96% excluding the two large plots adjacent to the community field. It had been suggested by a tenant to consider promoting the allotment to residents of Kelling.

It was **agreed** to continue with the current policy of only letting allotments to residents of Weybourne. It was noted that residents of Weynor Gardens are permitted to take up allotments, but must vacate them if there is a waiting list of Weybourne residents.

- (b) To consider requesting NNDC for a Public Space Protection Order to require dogs to be kept on leads along the path adjacent to the allotments

It was requested that any incidents of dog fouling on the allotments be reported to NNDC.

## **9. Village Hall:**

- (a) To receive report re Village Hall.

The report from the Weybourne Village Hall Management Committee had been previously circulated.

Cllr. Rose reported that the village information board outside the Village Hall was very faded and hard to read. It was **agreed** to report this to NNDC.

## **10. Cemetery & Churchyard:**

- (a) To consider how to address concerns regarding the path through the churchyard

The Chair noted that the parish council have been trying for some time to do something about the path through the churchyard, but have been blocked by the PCC.

Four members had visited the site. Cllr. Rose reported that the walkway in question was not a specific path.

Cllr. Woodhouse noted that there is a sign on both gates inviting people to access the churchyard at their own risk.

Cllr. Rose reported there are a number of exposed flints whose removal would improve the safety of the path. It was **agreed** to request to the PCC that these flints be removed.

The clerk reported that there seemed to be some confusion over who has the final decision-making power over what works can take place in the churchyard. The PCC and PC have been under the impression that the PCC have the final say, though this may not be the case.

It was **agreed** for the clerk to request from the PCC any documentation regarding the closure of the churchyard.

It was also **agreed** to forward on to the PCC the letter the council have received regarding the fall in the churchyard that occurred in January 2019.

- (b) To agree to overtime for the clerk to update the cemetery records

10 hours of overtime were **agreed** for the clerk to begin updating the cemetery records. The clerk will report progress to council after the 10 hours.

**11. Harry Dawson Playing Field:**

- (a) To agree to the final year of the HDPF maintenance contract  
The council **agreed** to the final year of the HDPF contract subject to the agreement of Cllr. Taylor
- (b) To receive report re HDPF  
No report was received.

**12. Weybourne Community Fund:** To receive report re WCF

Cllr. Woodhouse reported that as the Country Fair was now a two-day event and as such required security, the Community Field would be closed from the Saturday to the Monday. Advanced notice of this would be displayed on the field.

**13. Governance:**

- (a) To consider changes to the website.  
No updates to report.
- (b) To agree to the repair of the council notice board  
It was **agreed** to replace the weather boards on the notice board and for a sign to be carved on the existing wood for a total cost of £185.
- (c) To adopted the DRAFT Complaints Procedure  
It was **agreed** to adopt the DRAFT Complaints Procedure
- (d) To adopt the DRAFT Standing Orders  
It was **agreed** to adopt the DRAFT Standing Orders.
- (e) To note the Parish Council Nomination papers for the May 2019 election are now available.  
It was noted the deadline for nominations is 4pm, Wednesday 3<sup>rd</sup> April 2019.

**14. To receive update re installations for Deep History Coast**

C.Cllr Butikofer presented to the meeting a plan of the Deep History Coast installation planned for Weybourne.

**15. Correspondence** to consider and respond to the following:

- (a) The Great British Spring Clean  
The council decided not to take part in the Great British Spring Clean as the village, in general, is very good at collecting litter.
- (b) Item received since 31<sup>st</sup> January 2019  
A card had been received outlining concerns regarding the newly painted white lines on Holt Road. C.Cllr. Butikofer to investigate.

**16. Public Participation** (comments/other matters)

No comments.

**17. To confirm date of next meeting 3<sup>rd</sup> April 2019– future agenda items**

There being no further business the Chair closed the meeting at 9:15pm