

# Weybourne Parish Council

DRAFT MINUTES of the Parish Council Meeting held on  
Wednesday 6<sup>th</sup> February 2019, 7.30pm at the village hall.

## Present:

Pat Floyd (Chair), Penny Taylor, Walter Wood, Janice Rose, Robin Woodhouse, Lyndon Swift and Catherine Fletcher (Clerk)

**Also present:** District Councillor David Young and twelve members of the public.

### 1. (a) To receive and consider apologies

Apologies for absence were accepted from Cllr. Crawford, Cllr. Ruth Gallally, Cllr. Peter Gallally and County Councillor Sarah Butikofer.

### (b) To receive Declarations of Interest on Agenda items

None declared.

### 2. To approve the minutes of the meeting held on 2<sup>nd</sup> January 2019

The minutes for the meeting of 2<sup>nd</sup> January 2019 had been circulated and were agreed as a true record.

### 3. (a) Public Participation (requests to speak on agenda items)

Members of the public requested to speak on items 6, and 5.c)

### (b) To receive reports from District Councillor

District Councillor David Young spoke to the meeting. He reported:

- The budget review identified an estimated surplus in the 2019/20 NNDC budget, but a deficit of £1.65 million in 2020/21 and £1.8 million in 2021/22.
- The first draft of the new Local Plan to 2036 is expected to be ready for consultation in the next month or two.
- D.Cllr Young reported that he will not be standing for re-election in May.

### (c) To receive Police Report

The Police report had been previously circulated.

PC Gower-Smith had emailed to highlight the issue of heating oil and red diesel theft and requested any suspicious activity be reported. He also noted there had been a recent increase in thefts from building sites and requested if anyone is offered power tools in bulk to contact the police.

### 4. Finance:

(a) The bank reconciliation to 23<sup>rd</sup> January had been circulated and was noted.

(b) The accounts summary to 23<sup>rd</sup> January had been circulated and was noted.

(c) The following accounts were prepared for payment:

i.	C Fletcher	Salary for January	£319.50
ii.	TT Jones	Street Lighting Maintenance	£54.59
iii.	E.On	Street Lighting Electricity	£60.34
iv.	WVHMC	Hall Hire for December	£16.00
v.	C Fletcher	Laptop and Software (inc.VAT)	£479.95
vi.	C Fletcher	Expenses	£20.00
vii.	Kelling School	Allotment donation	£100.00
viii.	Information Commissioner	Annual data protection fee	£40.00

(d) One additional invoice had been received since the publication of the agenda:

i. WVHMC Hall hire for January £16.00

All invoices were approved for payment.

(e) It was agreed that Cllr. Swift will become a signatory to the council's bank accounts.

## 5. Planning:

(a) To note information/decisions received from NNDC since last meeting

None received.

(b) To note the planning comments submitted for the following planning applications:

i. DP/18/2308, Prior notification of intention to demolish detached garage store. The Ship, The Street, Weybourne. **No objection**

ii. PF/19/0032, Variation of condition 2 (approved plans) of planning permission PF/18/0788 to allow changes to windows, & addition of chimney on east elevation Breck Farm, Weybourne Road, Weybourne **No objection**

(c) To consider the following

i. PF/17/1740, Appeal against previous refusal. The Roost, Bolding Way, Weybourne.

The council have no objections to this application and note the following points:

- The council feel concerns regarding the potential increase in traffic in and out of the property due to residential use are unjustified. The parish council feel a change to residential use would not increase traffic in and out of the property.
- The council note that there is good visibility on exiting and entering the drive of the property and that this was considered adequate in 2009 when the application to convert the property to holiday accommodation was originally approved.
- The council do not consider the limited garden space a concern for this property.

ii. PF/18/2338, Erection of detached garage/store. Watermill House, Beach Lane, Weybourne.

The council have **no objection** to this application whilst noting concern about the visibility on exiting the property on to Beach Lane, especially from the beach end of the road.

(d) To consider planning applications received since 31<sup>st</sup> January 2019

None received.

(e) To receive update re Hornsea Windfarm.

The council had a number of concerns regarding the Hornsea Three Windfarm and the impact the development will have on the village. It was agreed to submit a representation to the Planning Inspectorate highlighting the following concerns:

- The closure of the beach and the impact on the village and tourism.
- Access to the beach site. There are no roads in to Weybourne that are suitable for large heavy vehicles and machinery. Would Orsted consider the use of barges to bring machinery and materials on to the beach site?
- The use of open cut trenching techniques that could impact significantly on beach access, use of footpaths and public rights of way.

The clerk is to confirm if Issue Specific Hearing 9 could include the traffic concerns relating to Weybourne.

- (f) To consider the proposal for Affordable Housing in Weybourne.

The council feels there is a significant need for Affordable Housing in the village. The council agreed in principle to the site proposed by NNDC and Hastoe Housing and are happy to work with Hastoe Housing.

It is hoped an open consultation event will be held in the next few months once outline plans have been developed by Hastoe Housing.

## **6. Highways & Footpath matters:**

- (a) To receive update re the restoration of the pond in Beach Lane

It was agreed to contact Sir Michael Savory to enquire as to how plans for the restoration of the pond are progressing.

- (b) To receive update re the state of the beach

It was reported that the Chair and Cllr. Swift had had a meeting at the beach earlier in the day with D.Cllr. David Young and two NNDC Coastal Engineers.

The Chair and Cllr. Swift had expressed the council's deep dissatisfaction with the state of the beach. It was felt the car park and surrounding area will be tidied up with the possible addition of toilets with the installation of the Deep History Coast project.

D.Cllr. Young reported that there had been some confusion over the ownership of the small road that leads to the car park. He has located maps that highlighted the dispute and will email them to C.Cllr. Butikofer to hopefully gain clarity about the ownership.

Cllr. Swift reported that NNDC plan to move the shingle bank back 5m into the car park with the work likely to take place either this year or next.

- (c) To receive update re road signs in the village

It was reported that NCC Highways have confirmed there will be a single sign placed near the cemetery. The exact location is yet to be confirmed but the clerk has been assured that it will be placed to enable maximum visibility on the approach from Sheringham.

It was reported the damaged Pedestrian sign on Holt Road reported at the last meeting has been scheduled for repair.

The 'No Cycling' sign on Beach Lane had been reported to NCC Highways department, but they had not been able to find the fault. A member of the public spoke, she reported the sign had been propped up, but the post was broken. It was agreed to report this to NCC Highways again.

- (d) To receive updates re the cuts on winter bus timetables

D.Cllr. Young reported that C.Cllr. Butikofer had continued to try to arrange a meeting with Mr Sanders.

It was reported that the timetable in the Sheringham bound bus stop had been removed by Sanders Coaches following threats and aggression from a Weybourne resident regarding an incorrect time on the original timetable.

It was agreed to write to Sanders coaches, requesting a new timetable and apologising for the actions of the Weybourne resident.

- (e) To receive updates re proposed bollards on verge nr Jericho House, Station Road

None received.

- (f) To consider the earthworks at the Western end of the beach  
A member of the public spoke to the meeting. She was concerned about the earthworks on the beach. It was a huge undertaking and changing the landscape of the beach. With a tidal surge it could funnel more water up Beach Lane and increase potential flooding. She had spoken to a number of parties regarding this ongoing work. NNDC Planning are currently looking into this to see if planning permission should have been sought for a project on this scale.

Cllr. Swift reported that the earthworks had been discussed earlier today with the Coastal Engineer. The Coastal Engineer had reported that it would not funnel water up Beach Lane and if anything would reduce the amount coming into the car park area. The Coastal Engineer also reported that in the long term it will be of benefit to the coastal defences and as it is now a substantial structure it would not be washed into the pond by a tidal surge. It is planned to join up with the sea defence work to be carried out by NNDC.

- (g) To consider request of a salt bin on Beach Lane  
It was agreed the council will look into the cost of supplying a new salt bin on Beach Lane.

#### **7. Meetings & Conferences (to receive reports and announcements)**

- (a) To consider a contribution towards the CiLCA training of the Clerk.  
It was agreed to pay for the £325 cost of the clerk's CiLCA training with the provision of a pro-rata repayment to the council if the clerk left before a period of 2 years.

#### **8. Allotments:**

- (a) To receive report re allotments  
Cllr. Crawford's report had previously been circulated. It stated 3 new allotments had been allocated, bringing the occupancy rate up to 74%. There are two further interested tenants awaiting allocation. Plots have been measured to allow a standardisation of future charge rates and a layout plan has been drawn up and posted on the allotment notice board. Top soil for the raised beds will be arranged for February and a rotavator will be hired in the spring as previously agreed by the council. It was noted that a skip may be required to clear items from the allotment.

Cllr. Woodhouse requested that the unused allotments at the Community Field end of the allotment be returned to the Community Field as they are not in use. It was agreed to wait until all potential interested tenants have been allocated allotments. Cllr. Woodhouse suggested new allotment tenants be placed further down the allotment.

Cllr. Crawford had sent a further email reporting that allotment holders had experienced abuse from dog walkers when they requested dog walkers they keep their dog's on leads along the path that runs to the Community Field. There is a notice requesting dogs are kept on leads, but this is often ignored and dog faeces has been found on allotment plots.

Cllr. Woodhouse reported that when the Community Fund had looked in to the provision of a fence and gate along the path, it had been very costly.

A member of the public reported that there was a sign requesting dog's on leads at one end of the path, but not at the Community Field end.

It was agreed to put a second sign up and the Community Field end of the path.

- (b) To receive any updates re school's allotment  
The school have chosen their allotment and had a planning meeting on site. They were very grateful for the donation received from a member of the public. They will be using the allotment from 18<sup>th</sup> March 2019.

#### **9. Village Hall:**

- (a) To receive report re Village Hall.  
A report from the WVHMC had been received and previously circulated.  
The Chair reported that maybe due to the time of year and condensation in the hall, the new floor had been too sticky and not suitable for dancing at a recent event.
- (b) To receive updates re the replacement of the removed tree  
A member of the WVHMC was present. She reported that the WVHMC had no current plans to replace the tree, mainly due to the costs involved.

#### **10. Cemetery & Churchyard:**

- (a) To receive update re path through the Churchyard to the east gate.  
Cllr. Rose reported that a lady had fallen on the path on 21<sup>st</sup> January 2019. It had been raining heavily and the path was slippery. The lady had reported that she would write to Father Phil informing him of the accident.  
A member of the public suggested plastic barrier mesh may be a good way to stabilise the path. It was agreed to write to Father Phil suggesting the use of plastic barrier mesh for the path.

#### **11. Harry Dawson Playing Field**

Cllr. Taylor reported there had been a very successful bingo session and that quite a few children had been playing football on the playing field.

#### **12. Weybourne Community Fund**

Cllr. Woodhouse reported the Older Person's Dinner had been very successful. 64 lunches had been served and a good afternoon had been had by all. The Country Fair would be a two day event this year on Sunday 26<sup>th</sup> and Monday 27<sup>th</sup> May. There would not be an August event this year due to the cost of arena entertainment.

#### **13. Governance:**

- (a) To consider changes to the website  
Cllr. Swift suggested a number of changes could be made to the website to improve its value to the local community. These changes could include information about the village hall, the folk club, police, planning, tide times and information about councillors.  
It was agreed Cllr. Swift and the clerk will look into changes to the website and possible alternative website providers.
- (b) To receive any updates regarding the repair/replacement of the notice board  
The clerk reported she had received a quote for replacing the damaged weather boards on the notice board of £40.96+VAT excluding fitting, though the joiner who had visited the site stated he believed the weather boards may not be necessary.  
The clerk had also received a quote from a locksmith to open and replace the lock on the right-hand side of the notice board of £70-80. She had also received a quote for a carved sign to be added to the top of the notice board of £190 for the sign and £40 for instillation.  
The council agreed that carrying out this work was preferable to replacing the notice board, but will defer the decision until more quotes have been received.

Two members of the public were able to suggest local contacts who may be able to carry out the work.

- (c) The date of the Annual Parish Council meeting and Annual Parish Meeting, 15<sup>th</sup> May 2019, was noted.

#### **14. To receive update re installations for Deep History Coast**

None received.

#### **15. Correspondence**

- (a) North Norfolk Open Space, Sport and Recreation Study Town/Parish Survey

The Chair and Cllr. Woodhouse offered to help the clerk in completing this survey.

- (b) Invitation to SNAP meeting

It was agreed that Cllr. Wood, would attend the SNAP meeting in Holt tomorrow evening.

- (c) Item received since 31<sup>st</sup> January 2019

None received.

#### **16. Public Participation**

A member of public spoke to the meeting. She reported that on Station Road, up from the path to the Community Field, a number of cars have to access their driveways over the grass verge. This leads to mud being dragged across the pavement making it dangerous especially in wet conditions. It was agreed to report this to NCC Highways.

A member of public spoke to the meeting. He reported that he understood that when rubbish is collected from the Beach Lane car park, rubbish from the area surrounding the bins should also be collected. This had not been happening. Cllr. Swift reported that a number of members of the public had been rubbish collecting on the beach.

A member of the public spoke to the meeting. He reported that tarmac on the path near Hope Cottage was breaking up and becoming dangerous. It was agreed to report this to NCC Highways.

Cllr. Swift inquired if it would be possible to look into available grants for the provision of wifi in the village hall. A member of the WVHMC was present. She felt this would be an asset to the village hall and agreed to bring this up at the WVHMC meeting.

#### **17. To confirm date of next meeting 6<sup>th</sup> March 2019– future agenda items**

There being no further business the Chair closed the meeting at 9:45pm